

The Australian National University

Student Services and Amenities Fee (SSAF)

2023 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

Additional reporting was introduced to allow for greater transparency and consistency in SSAF allocations and expenditure.

Please note, the information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

Summary and outcomes of consultation on the specific uses of SSAF

The Australian National University (ANU) undergoes a formal process of consultation with our student body to evaluate how they would like to see the SSAF revenue allocated across the defined service areas.

As part of a broader consultation process informing the allocation of SSAF in 2023, the University released a survey to all students to investigate their priorities for services and programs. The SSAF Survey was available for students to complete between Wednesday 5 October and Sunday 16 October 2022 with 742 respondents. The SSAF Survey results were circulated to providers to inform decisions about priorities for SSAF 2023.

In 2022 a Student Services Council (SSC) was established to improve the administration and decision-making to better reflect the student body interests. The SSC plays an advisory role on all matters pertaining to the SSAF, its allocation and use across different services provided to the ANU students; and it plays a key role in managing SSAF reporting and acquittals. The SSC recommends expenditure to the Deputy Vice-Chancellor (Academic).

Steps taken to ensure that SSAF was expended in accordance with the Act

Requests for SSAF allocation are required to meet the requirements of the Higher Education Support Act 2003 (the Act).

As part of the University's agreements with SSAF recipients they are required to provide quarterly reports which include a budget breakdown and demonstrate that their expenditure is in accordance with those purposes set out in the Act.

In addition, recipients are required to provide the University an Annual Acquittal Statement that confirms that funds have been used in accordance with the Act.

What SSAF funding achieved in 2023

The University distributes SSAF to a number of organisations that provide services and amenities to the student community.

The ANU Students' Association (ANUSA) is the peak representative body for all students at the ANU. ANUSA provides a wide range of services including academic, financial, and legal supports. ANUSA also runs major events every year such as Market Days which thousands of students attend. ANUSA also democratically organises students to advocate for their interests, both at the ANU and more broadly in Canberra and Australia.

ANU Sport exists to facilitate connections within the campus community through health, well-being, and sport. Their aim is to enable the best University sport and physical recreation experience in Australia, empowering the campus community to connect and reach their full potential.

ANU Student Media (Woroni) and ANU Observer serve the student community through timely, detailed and accurate coverage of campus events.

SSAF is also directed to a number of central services at the University in Student Life, Careers and Employability, and Scholarly Information Services. These services help to enrich the student

experience by providing access to academic support, career advice, and student retention, development and welcome activities and support.

Highlights of services on which SSAF funds were spent for 2023 include:

- ANU Student Media Inc. (Woroni) released six editions.
- ANU Sport supported 220 students to participate at the UniSport Nationals across 16 different sports.
- ANU Sport ran 13 short courses at discounted prices to students, which included bespoke courses and activities to differing cohorts.
- The Student Life team had 19 students complete the ANU+ program in Semester 2, over 30 student presenters at the Student Research Conference, Set4ANU Mentoring had 849 students participate as mentors or mentees.
- ANU Students' Association (ANUSA) provided over 240 financial assistance grants, and their legal service had over 833 legal matters.
- The Scholarly Information Services team had their writing coaches hold over 962 student consults, there were 437 peer writer drop-in sessions, and there were over 1,800 attendees at Let's Speak English Conversation Groups.

SSAF Revenue Summary

	2023 Allocation \$ ¹	2023 Actual \$
SSAF Revenue	\$5,657,714.00	\$5,934,415.49
SSAF revenue carried forward from 2022	\$2,219,285.13	\$2,220,748.63
Total SSAF funds available for 2023	\$7,876,999.13	\$8,155,164.12
SSAF revenue carried over into 2024	\$1,282,227.07	\$1,789,544.00

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003*. In 2023 the maximum SSAF was \$326.

Student Status	2023 SSAF charged \$ ²	Number of students charged in 2023 ³
Full-time ¹ (> 0.75 EFTSL)	\$326.00	17,887
Part-time ¹ (< 0.75 EFTSL)	\$163.00	5,780
		Total: 23,667

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in [insert reported year] as the total EFTSL they undertook in [insert reported year] was equal to 0.875.

Student Status	2023 SSAF charged \$ ²	Approx. number of SSAF students remote learning 2023 ⁴
Remote learning/Online only	\$0.00	0

⁴ Note: The Department understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

SSAF Allocation Summary

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	2023 Total Allocation \$	2023 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$242,500.00	\$301,297.00		10,000
2. Clubs or other associations	\$1,239,604.70	\$1,116,799.52		4,500
a. Sporting	\$100,000.00	\$208,579.58	N	2,500
b. Internal student politics	\$274,682.47	\$253,212.54	Y	
c. Gender, sexuality, ethnicity, race, or nationality-based	\$323,850.00	\$303,181.13	Y	
d. Areas-of-study related e.g. law	\$2,000.00	\$0.00	Y	
e. Other activities e.g. music, debate, chess	\$61,000.00	\$48,901.26	Y	2,000
f. Other	\$478,072.23	\$302,925.01	Y	
3. Employment/career services	\$44,151.22	\$15,260.55	Y	102
4. Legal aid	\$229,216.76	\$290,593.55	Y	
5. Other student amenities	\$1,228,080.67	\$312,054.97	Y	2,654
6. Other - please provide description	\$3,172,507.15	\$2,801,049.33		27,831
a. Student orientation and welcome services and activities	\$303,269.51	\$416,406.39	Y	7,500
b. Student development and retention activities	\$385,890.03	\$244,380.03	Y	81
c. Student advice and advocacy	\$176,961.89	\$149,751.08	Y	0
d. Student assistance and grants	\$635,356.65	\$498,629.02	Y	250
e. Administration of a student association or club	\$1,671,029.07	\$1,491,882.81	Y	20,000
Total	\$6,156,060.50	\$4,837,054.92		45,087

Organisations, bodies or third-party providers that received SSAF funding in 2023

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received \$	% of total SSAF Funding Received
The Australian National University Students' Association	50 530 891 173	1,2b, 2c, 2d, 2f, 3, 4, 5, 6a, 6b, 6c, 6d, 6e	\$3,313,405.00	55%
ANU Sport and Recreation Association Incorporated	97 944 298 310	1, 2a, 6a, 6d, 6e	\$961,818.00	16%
Australian National University Student Media Inc.	13 039 386 943	2e, 3, 6e	\$246,610.00	4%
ANU Observer Inc.	99 305 597 393	6e	\$153,931.00	2%
Australian National University Combined Christian Chaplaincy Association Inc.	64 980 039 276	2c	\$15,000.00	0.25%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

Declaration by Person of Authority

I, Grady Venville, Deputy Vice Chancellor (Academic) of The Australian National University, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.

Grady Venville.

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Signature of Person making Declaration

Grady Venville

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Full name of Person making Declaration

Deputy Vice Chancellor (Academic)

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Position of Person making Declaration

5 June 2024

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Date