



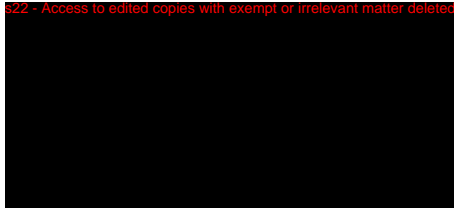
**Australian  
National  
University**

Accounts Receivable  
Financial & Business Services  
Chancery Building 10C  
The Australian National University  
Acton ACT 2601  
Australia

Phone: 02 6125 8721  
Email: financial.shared.services@anu.edu.au

ABN: 52 234 063 906

Customer  
1044



## Tax Invoice

### Faculty of Law

Invoice No. 503073  
**Due Date 20/12/2023**  
**Amount Due 37,848.80 AUD**  
Invoice Date 20/11/2023  
Page 1 of 1  
Bill Enquiries +61 2 6125 8723

Line	Description	Qty	UoM	Unit Amt	Total GST	Total incl. GST
1	<b>Int Law GTP 4th July 2023</b> Order number - <a href="#">s 47E(d)</a> -International Law Course Delivery of 2-day course 4th Iteration in 10-11 July 2023	1.00		17,204.00	1,720.40	<b>18,924.40</b>
2	<b>Int Law GTP 5th Aug 2023</b> Order number - <a href="#">s 47E(d)</a> -International Law Course Delivery of 2-day course 5th Iteration in 17-18 Aug 2023	1.00		17,204.00	1,720.40	<b>18,924.40</b>

SubTotal Ex-GST	34,408.00
Total GST	3,440.80
<b>Total incl. GST</b>	<b>37,848.80</b>
<b>Amount Due</b>	<b>37,848.80 AUD</b>

#### Payment Instruction

Customer ID: 1044  
Invoice No: 503073  
Balance Due: 37,848.80 AUD

#### Credit Card (MasterCard, Visa, AMEX)

Visit <http://onestop.anu.edu.au>,  
Select Debtor Invoice,  
Enter **503073**



**Bill Code: 290544**  
**Ref: 5030739**

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**OFFICIAL****Provision of International Law Course****CHANGE ORDER**Reference [s 47E\(d\)](#)

This Change Order (including all Attachments) serves to vary the Official Order issued by the [s22 - Access to edited copies with exempt or irrelevant matter deleted](#) (Agency) to **Australian National University** (ABN 52 234 063 906) (Contractor) executed dated 31 May 2022 pursuant to the terms detailed below. Unless specifically stated in this Change Order, all Terms and Conditions of the Official Order continue unaffected.

Item	Item Description	Item Detail
<b>A</b>	<b>Panel Arrangement and Standing Offer Number ID</b>	<p><a href="#">s22 - Access to edited copies with exempt or irrelevant matter deleted</a></p> <p>The Services to be performed pursuant to Deed of Standing Offer for the provision of Learning and Development Programs number 00003637 dated 27 February 2017.</p>
<b>B</b>	<b>Original Official Order ID</b>	<a href="#">s 47E(d)</a> – International Law Course
<b>C</b>	<b>Change Order ID</b>	<a href="#">s 47E(d)</a>
<b>D</b>	<b>Agency Contact/ Representative</b>	<p>The Agency's contract officer/representative for this contract is:</p> <p><a href="#">s22 - Access to edited copies with exempt or irrelevant matter deleted</a></p>
<b>E</b>	<b>Date Changes</b>	Not applicable
<b>F</b>	<b>Implementation Date</b>	The date this Change Order/Contract is executed.
<b>G</b>	<b>Services</b>	<p><b>Services</b></p> <p>The Contractor will deliver <b>two (2) extra</b> iterations of two-day Introduction to International Law course for the <a href="#">s22 - Access to edited copies with exempt or irrelevant matter deleted</a> graduate trainees during the Graduate Program in June, July or August for a total of <b>five (5) iterations</b> (amended from the current requirement of three (3) iterations) during the term of the contract.</p>

**OFFICIAL****Provision of International Law Course**

<b>H</b>	<b>Fees, Allowances and Costs</b>	<p>Pricing table is updated to include the additional iteration of two-day Introduction to International Law Course.</p> <p>The amount of this amendment is <b>\$37,848.80 inclusive of GST</b> for a maximum total contract value of <b>\$110,195.80 inclusive of GST</b>. Updated pricing table as below.</p> <table border="1"> <thead> <tr> <th>Item Description</th> <th>2-day course 1<sup>st</sup> iteration</th> <th>2-day course 2<sup>nd</sup> iteration</th> <th>Online Content</th> <th>2-day course 3<sup>rd</sup> iteration</th> <th>2-day course 4<sup>th</sup> iteration</th> <th>2-day course 5<sup>th</sup> iteration</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td>\$24,660</td> <td>\$16,164</td> <td>\$5,662</td> <td>\$16,164</td> <td>\$16,164</td> <td>\$16,164</td> <td><b>\$94,978.00</b></td> </tr> <tr> <td>Other costs</td> <td>\$1,040</td> <td>\$1,040</td> <td></td> <td>\$1,040</td> <td>\$1,040</td> <td>\$1,040</td> <td><b>\$5,200.00</b></td> </tr> <tr> <td>Total</td> <td>\$25,700</td> <td>\$17,204</td> <td>\$5,662</td> <td>\$17,204</td> <td>\$17,204</td> <td>\$17,204</td> <td><b>\$100,178.00</b></td> </tr> <tr> <td colspan="7" style="text-align: right;"><b>10% GST</b></td> <td><b>\$10,017.80</b></td> </tr> <tr> <td colspan="7" style="text-align: right;"><b>Total inclusive of GST</b></td> <td><b>\$110,195.80</b></td> </tr> </tbody> </table> <p><b>Please note:</b> the updated pricing table reflects a salary increase that came into effect in December 2023 for all ANU staff members from the 2<sup>nd</sup> iteration of the course.</p>	Item Description	2-day course 1 <sup>st</sup> iteration	2-day course 2 <sup>nd</sup> iteration	Online Content	2-day course 3 <sup>rd</sup> iteration	2-day course 4 <sup>th</sup> iteration	2-day course 5 <sup>th</sup> iteration	TOTAL	Personnel	\$24,660	\$16,164	\$5,662	\$16,164	\$16,164	\$16,164	<b>\$94,978.00</b>	Other costs	\$1,040	\$1,040		\$1,040	\$1,040	\$1,040	<b>\$5,200.00</b>	Total	\$25,700	\$17,204	\$5,662	\$17,204	\$17,204	\$17,204	<b>\$100,178.00</b>	<b>10% GST</b>							<b>\$10,017.80</b>	<b>Total inclusive of GST</b>							<b>\$110,195.80</b>
Item Description	2-day course 1 <sup>st</sup> iteration	2-day course 2 <sup>nd</sup> iteration	Online Content	2-day course 3 <sup>rd</sup> iteration	2-day course 4 <sup>th</sup> iteration	2-day course 5 <sup>th</sup> iteration	TOTAL																																											
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<b>Total inclusive of GST</b>							<b>\$110,195.80</b>																																											

**OFFICIAL**

**Provision of International Law Course**

Please sign this Change Order where indicated below and return a copy to [redacted]

[redacted]

**SIGNED FOR AND ON BEHALF OF THE COMMONWEALTH OF AUSTRALIA** by its authorised representative:

.....  
Signature of Authorised Representative

.....  
Signature of Witness

.....  
Name of Authorised Representative

.....  
Name of Witness

Date: .....

**SIGNED FOR AND ON BEHALF OF AUSTRALIAN NATIONAL UNIVERSITY (ABN 52 234 063 906)** by its authorised representative:

[redacted]

[redacted]

.....  
Signature of Authorised Representative

.....  
Signature of Witness

Anthony Connolly

Kim Szerdahelyi

.....  
Name of Authorised Representative

.....  
Name of Witness

3/5/2023 | 10:06 AM AEST  
Date: .....



**Australian  
National  
University**

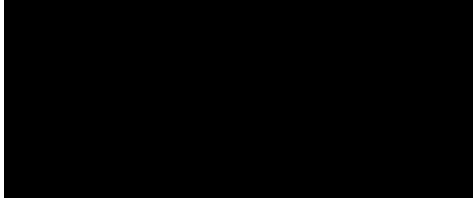
Accounts Receivable  
Financial & Business Services  
Chancelry Building 10C  
The Australian National University  
Acton ACT 2601  
Australia

Phone: 02 6125 8721  
Email: financial.shared.services@anu.edu.au

ABN: 52 234 063 906

Customer  
1044


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## Tax Invoice

### Faculty of Law

Invoice No. 487858  
**Due Date 04/11/2021**  
**Amount Due 32,506.00 AUD**  
Invoice Date 05/10/2021  
Page 1 of 1  
Bill Enquiries +61 2 6125 8723

Line	Description	Qty	UoM	Unit Amt	Total GST	Total incl. GST
1	 <b>Int Law GTP Course 1Sep21</b> Delivery of Introduction to International Law course Sept 2021 Deed Number <a href="#">s 47E(d)</a>	1.00		29,550.91	2,955.09	<b>32,506.00</b>

SubTotal Ex-GST	29,550.91
Total GST	2,955.09
<b>Total incl. GST</b>	<b>32,506.00</b>
<b>Amount Due</b>	<b>32,506.00 AUD</b>

#### Payment Instruction

**Customer ID:** 1044  
**Invoice No:** 487858  
**Balance Due:** 32,506.00 AUD

#### Credit Card (MasterCard, Visa, AMEX)

Visit <http://onestop.anu.edu.au>,  
Select **Debtor Invoice**,  
Enter **487858**



**Bill Code:** 290544  
**Ref:** 4878583

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Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: [www.bpay.com.au](http://www.bpay.com.au)

## Jennifer Li

---

**From:** Donald Rothwell <donald.rothwell@anu.edu.au>  
**Sent:** Thursday, 23 September 2021 8:42 AM  
**To:** Anita Fitch  
**Cc:** CoL - Finance Team  
**Subject:** FW: [REDACTED] International Law course workorder for signature [SEC=OFFICIAL]  
**Attachments:** Schedule 5 Official Order ANU International Law for [REDACTED]S  
47E(

Dear Anita,

See attached.

The [REDACTED] Graduate Training Program 'International Law' was successfully delivered from 8-10 September.

Can I ask for you to ensure ANU CoL execution of this Official Order from [REDACTED]? Once that is done it can be returned to [REDACTED].

It is unclear to me when the ANU CoL can invoice [REDACTED] for delivery of the first course. I will leave that with you.

My next action items are to provide you with details of the teaching/delivery hours of the various ANU participants, and to also prepare for [REDACTED] the course evaluation which is due in December.

With best wishes,

Don

---

**From:** [REDACTED]  
**Sent:** Wednesday, 22 September 2021 9:01 AM  
**To:** Donald Rothwell <donald.rothwell@anu.edu.au>  
**Cc:** [REDACTED] Anita Fitch <anita.fitch@anu.edu.au>; [REDACTED]  
**Subject:** [REDACTED] International Law course workorder for signature [SEC=OFFICIAL]

**OFFICIAL**

Dear Donald,

Please see attached workorder - International Law course for review and signature. Apologies for the delay in getting this to you and thank you for your patience.

If you have any issues or questions, please let me know.

Many thanks,

[REDACTED]

s22 - Access to edited copies with exempt or irrelevant matter deleted

---

**From:** Donald Rothwell <[donald.rothwell@anu.edu.au](mailto:donald.rothwell@anu.edu.au)>

**Sent:** Monday, 23 August 2021 8:40 AM

**To:** s22 - Access to edited copies with exempt or irrelevant matter deleted

**Cc:** s22 - Access to edited copies with exempt or irrelevant matter deleted Anita Fitch <[anita.fitch@anu.edu.au](mailto:anita.fitch@anu.edu.au)>, s22 - Access to edited copies with exempt or irrelevant matter deleted

**Subject:** [EXTERNAL] Re: International Law course dates - s 47E(d)

[SEC=OFFICIAL]

**CAUTION:** This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender.

Dear s22 - Access to edited copies with exempt or irrelevant matter deleted

I attach the ANU College of Law response to the RFQ.

Thank you for your patience while this was finalised as ANU staff worked remotely.

The course can be delivered virtually (via zoom), or in person subject to ANU and ACT Health constraints.

Finally, I note the RFQ refers to a Deed between the s22 - Access to edited copies with exempt or irrelevant matter deleted and ANU. I ask if that can be confirmed as the correct Deed of Standing Offer.

I look forward to hearing from you and finalising these arrangements.

Donald Rothwell

---

**From:** s22 - Access to edited copies with exempt or irrelevant matter deleted

**Sent:** Wednesday, 4 August 2021 2:40 PM

**To:** Donald Rothwell <[donald.rothwell@anu.edu.au](mailto:donald.rothwell@anu.edu.au)>

**Cc:** s22 - Access to edited copies with exempt or irrelevant matter deleted

**Subject:** RE: International Law course dates - s 47E(d)

[SEC=OFFICIAL]

**OFFICIAL**

Good afternoon Don,

Please find the RFQ attached. Please let me know if there's anything further you require.

Kind regards,

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s22 - Access to edited copies with exempt or irrelevant matter deleted



---

**From:** Donald Rothwell <[donald.rothwell@anu.edu.au](mailto:donald.rothwell@anu.edu.au)>

**Sent:** Monday, 2 August 2021 12:07 PM

**To:** s22 - Access to edited copies with exempt or irrelevant matter deleted

**Cc:** s22 - Access to edited copies with exempt or irrelevant matter deleted

**Subject:** [EXTERNAL] RE: International Law course dates - s 47E(d)

[SEC=OFFICIAL]



**CAUTION:** This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender.

Dear [REDACTED]

I am just writing to request an update regarding the RFQ for the International Law course.

I am mindful that the course is scheduled to commence in 5 weeks. Also, in my experience it will take some time to settle the [REDACTED]/ANU contractual arrangements. On this occasion we are operating under some tight timelines.

Until those arrangements are well advanced my ability to engage in significant planning for the delivery of the course will be compromised.

As such it would be advantageous if the RFQ can be forwarded for my action as soon as possible.

With thanks,

Don

---

**From:** [REDACTED]

**Sent:** Wednesday, 28 July 2021 2:25 PM

**To:** Donald Rothwell <[donald.rothwell@anu.edu.au](mailto:donald.rothwell@anu.edu.au)>

**Cc:** [REDACTED]

**Subject:** RE: International Law course dates - s 47E(d)

[SEC=OFFICIAL]

**OFFICIAL**

Good afternoon Donald,

Thank you for your email.

We are very pleased to have the International Law course locked in. It will be a great experience for the graduates. I have booked our largest training room so capacity will not be a problem as it can hold about 50 people.

My colleague [redacted] will organise the RFQ shortly. I will also pass your content on to the Legal area so that they can liaise with you over this and guest speakers. From the [s 47E\(d\)](#) point of view, it looks like a very informative and relevant course for the graduates. The inclusion of scenarios and practical activities will be a welcome addition for the graduates too, as it will allow them to work together, which is something they didn't do a lot last year.

Kind regards,

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s22 - Access to edited copies with exempt or irrelevant matter deleted

**From:** Donald Rothwell <[donald.rothwell@anu.edu.au](mailto:donald.rothwell@anu.edu.au)>

**Sent:** Wednesday, 28 July 2021 2:07 PM

**To:** s22 - Access to edited copies with exempt or irrelevant matter deleted

**Cc:** s22 - Access to edited copies with exempt or irrelevant matter deleted

**Subject:** [EXTERNAL] RE: International Law course dates - s 47E(d)

[SEC=OFFICIAL]

**CAUTION:** This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender.

Dear s22 - Access to edited copies with exempt or irrelevant matter deleted

I have now consulted with my colleagues and am pleased to confirm capacity on the part of the ANU College of Law to be able to offer a 3 day course in International Law as part of the proposed 2021 GTP commencing 8 September.

Based on the 2019 course, updated to reflect subject-matter expert availability and current issues I am proposing the 3 day course cover:

s22 - Access to edited copies with exempt or irrelevant matter deleted

5. Use of Force/International Humanitarian Law/International Criminal Law

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s22 - Access to edited copies with exempt or irrelevant matter deleted

With thanks,

Donald Rothwell

**Donald R. Rothwell, FAAL**

Professor of International Law  
Room 6.3.23, ANU College of Law,  
Building 6, Fellows Road  
ANU ACT 2601 AUSTRALIA

Tel: [+61 \(2\) 6125 8948](tel:+61261258948)

MOB: [s22 - Access to edited copies with exempt or irrelevant m](tel:+61261258948)

General Editor, *Australian Year Book of International Law*

<https://brill.com/view/serial/AUST>

Editor-in-Chief, *Brill Research Perspectives in the Law of the Sea*

<https://brill.com/view/journals/rpls/rpls-overview.xml>

---

**From:** [REDACTED]

**Sent:** Monday, 26 July 2021 4:01 PM

**To:** Donald Rothwell <[donald.rothwell@anu.edu.au](mailto:donald.rothwell@anu.edu.au)>

**Cc:** [s22 - Access to edited copies with exempt or irrelevant m](mailto:s22 - Access to edited copies with exempt or irrelevant m)

**Subject:** RE: International Law course dates - s 47E(d)

[SEC=OFFICIAL]

**OFFICIAL**

Good afternoon Don,

Thank you for providing this feedback. I will pass your content thoughts on to the Legal team (as I'm sure they will have an opinion, and so they can think about who can be involved).

Kind regards,

s22 - Access to edited copies with exempt or irrelevant matter deleted

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**From:** Donald Rothwell <[donald.rothwell@anu.edu.au](mailto:donald.rothwell@anu.edu.au)>

**Sent:** Monday, 26 July 2021 3:57 PM

**To:** s22 - Access to edited copies with exempt or irrelevant matter deleted

**Subject:** [EXTERNAL] RE: International Law course dates - s 47E(d)

[SEC=OFFICIAL]

**CAUTION:** This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender.

Dear [REDACTED],

Noted with thanks.

The background is that this course originally was taught over 5 days, then 4, and most recently 3.

So the course has been compressed over a period of 20 years it has been running in various versions under different configurations.

In the past there has been an effort made to reduce overlap with other parallel courses in Trade, and Human Rights.

I think the preference would be to keep to the current 3 days and look in some more detail at the content that can be included over that period so that core elements of International Law are covered in addition to certain specialist topics that are appropriate for consideration in 2021. Three that come to mind are International Health Law, International Space Law, and Climate Change and International Law.

Best wishes,

Don

**Donald R. Rothwell, FAAL**

Professor of International Law  
Room 6.3.23, ANU College of Law,  
Building 6, Fellows Road  
ANU ACT 2601 AUSTRALIA  
Tel: [+61 \(2\) 6125 8948](tel:+61261258948)  
MOB: s22 - Access to edited copies with exempt or irrelevant matter deleted

General Editor, *Australian Year Book of International Law*  
<https://brill.com/view/serial/AUST>  
Editor-in-Chief, *Brill Research Perspectives in the Law of the Sea*  
<https://brill.com/view/journals/rpls/rpls-overview.xml>

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**From:** s22 - Access to edited copies with exempt or irrelevant matter deleted  
**Sent:** Monday, 26 July 2021 3:16 PM  
**To:** Donald Rothwell <[donald.rothwell@anu.edu.au](mailto:donald.rothwell@anu.edu.au)>  
**Cc:** s22 - Access to edited copies with exempt or irrelevant matter deleted  
**Subject:** RE: International Law course dates - s 47E(d) [SEC=OFFICIAL]

**OFFICIAL**

Good afternoon Donald,

I have just been informed that the Trade Policy course that we were planning to run for the s 47E(d) is under revision and therefore is unlikely to be running this year. In light of that, do you still feel that 3 days is appropriate for the International Law course, or would it be better condensed into 2?

Kind regards,

s22 - Access to edited copies with exempt or irrelevant matter deleted



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**From:** Donald Rothwell <[donald.rothwell@anu.edu.au](mailto:donald.rothwell@anu.edu.au)>  
**Sent:** Monday, 26 July 2021 12:03 PM

To: s22 - Access to edited copies with exempt or irrelevant matter deleted  
Subject: [EXTERNAL] RE: International Law course dates - s 47E(d)

ogram [SEC=OFFICIAL]

**CAUTION:** This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender.

Dear s22 - Access to e,

Thanks for those details.

I attempted to call you and left a message on your answering machine.

Can you possibly give me a call to discuss between 12.30-2.45pm today?

Thanks,

Donald Rothwell

**Donald R. Rothwell, FAAL**  
Professor of International Law  
Room 6.3.23, ANU College of Law,  
Building 6, Fellows Road  
ANU ACT 2601 AUSTRALIA  
Tel: [+61 \(2\) 6125 8948](tel:+61261258948)  
MOB: s22 - Access to edited copies with exempt or irrelevant m

General Editor, *Australian Year Book of International Law*  
<https://brill.com/view/serial/AUST>  
Editor-in-Chief, *Brill Research Perspectives in the Law of the Sea*  
<https://brill.com/view/journals/rpls/rpls-overview.xml>

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**From:** s22 - Access to edited copies with exempt or irrelevant matter deleted  
**Sent:** Monday, 26 July 2021 11:30 AM  
**To:** Donald Rothwell <[donald.rothwell@anu.edu.au](mailto:donald.rothwell@anu.edu.au)>  
**Cc:** s22 - Access to edited copies with exempt or irrelevant matter deleted  
**Subject:** RE: International Law course dates - s 47E(d)

[SEC=OFFICIAL]

**OFFICIAL**

Good morning Donald,

Thank you for your email.

A number of our s 47E(d) , which is a great experience for them, though unfortunately they will miss out on this training. We are expecting 26 participants (at this point, it may be less if more of the s 47E(d) ). Depending on your preferences, we can either deliver this as one cohort or two. If we break the group into two, then we would ask you to deliver the same course to both groups.

Ideally we would like to conduct the training face to face – the s 47E(d) are particularly interested in F2F training since most of it was online last year. However, I think we also need to plan for the potential that we may have to take it online given the current COVID situation in NSW.

Option 1 (Group A & Group B):

- Group B: Monday 6 September, Tuesday 21 September, Friday 24 September
- Group A: Tuesday 7 September, Tuesday 21 September, Tuesday 28 September

Option 2 (1 group):

- Wednesday 8 – Friday 10 September
- Wednesday 22 September – Friday 24 September
- Wednesday 29 September – Friday 1 October

Kind regards,

s22 - Access to edited copies with exempt or irrelevant matter deleted



---

**From:** Donald Rothwell <[donald.rothwell@anu.edu.au](mailto:donald.rothwell@anu.edu.au)>

**Sent:** Monday, 26 July 2021 8:29 AM

**To:** s22 - Access to edited copies with exempt or irrelevant matter deleted

**Subject:** [EXTERNAL] RE: International Law course dates -s 47E(d)

[SEC=OFFICIAL]

**CAUTION:** This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender.

Dear s22 - Access to edited copies with exempt or irrelevant matter deleted,

Thank you for this email.

I would be grateful for clarification of the following matters, some of which were discussed with s22 - Access to edited copies with exempt or irrelevant matter deleted when we met in May:

- Precise dates for course delivery, including number of days



- Preferred mode of delivery; ie: 1) Face to Face 2) Online 3) Blended (Face to Face + Online)
- Number of participants
- Is it intended, as was the case in 2019, that the course would be repeated, ie. That there would be two cohorts and two identical courses would be offered

I will need these details fairly quickly in order to be able to determine capacity to deliver the course.

Semester Two teaching commences today at ANU and as such teaching allocations for most of the international law teachers have been settled for the period July-October. There will remain some capacity to deliver this course, but if I am able to secure a number of ANU colleagues to teach into the course the basic details will need to be settled preferably by this week so I have placeholder dates in various calendars.

I look forward to hearing from you.

**Donald R. Rothwell, FAAL**

Professor of International Law  
Room 6.3.23, ANU College of Law,  
Building 6, Fellows Road  
ANU ACT 2601 AUSTRALIA  
Tel: [+61 \(2\) 6125 8948](tel:+61261258948)  
MOB: [REDACTED]

General Editor, *Australian Year Book of International Law*  
<https://brill.com/view/serial/AUST>  
Editor-in-Chief, *Brill Research Perspectives in the Law of the Sea*  
<https://brill.com/view/journals/rpls/rpls-overview.xml>

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**From:** s22 - Access to edited copies with exempt or irrelevant matter deleted

**Sent:** Friday, 23 July 2021 3:40 PM

**To:** Donald Rothwell <[donald.rothwell@anu.edu.au](mailto:donald.rothwell@anu.edu.au)>

**Cc:** s22 - Access to edited copies with exempt or irrelevant matter deleted

**Subject:** FW: International Law course dates -s 47E(d)

[SEC=OFFICIAL]

**OFFICIAL**

Good afternoon Professor Rothwell,

I would like to take this opportunity to introduce myself. I have recently joined the s 47E(d) [REDACTED], working with [REDACTED].

We are currently in the process of designing the September training block for our s 47E(d) [REDACTED]. I am writing to ascertain your availability and interest in facilitating the s 47E(d) Training Program/s 47E(d) [REDACTED] in International Law.

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I look forward to your response and hopefully continuing the relationship between s 22(1) and ANU's College of Law.

Kind regards,

s22 - Access to edited copies with exempt or irrelevant matter deleted

---

From: Donald Rothwell <[donald.rothwell@anu.edu.au](mailto:donald.rothwell@anu.edu.au)>

Sent: Wednesday, 12 May 2021 1:42 PM

To: s22 - Access to edited copies with exempt or irrelevant matter deleted

Subject: [EXTERNAL] International Law course dates - s 47E(d) [SEC=UNCLASSIFIED]

**CAUTION:** This email originated from outside the organisation. Do not click links or open attachments unless you recognise the sender.

Dear s22 - Access to edited copies with exempt or irrelevant matter deleted,

It was a pleasure to meet and discuss with you today preliminary planning for the s 47E(d) Training Program/s 47E(d) in International Law.

I look forward to ongoing discussions regarding the development of the <sup>S</sup> program and role for the ANU College of Law. 47E(

With best wishes,

Don

**Donald R. Rothwell, FAAL**

Professor of International Law  
Room 6.3.23, ANU College of Law,  
Building 6, Fellows Road  
ANU ACT 2601 AUSTRALIA  
Tel: [+61 \(2\) 6125 8948](tel:+61261258948)  
MOB: s22 - Access to edited copies with exempt or irrelevant

General Editor, *Australian Year Book of International Law*

<https://brill.com/view/serial/AUST>

Editor-in-Chief, *Brill Research Perspectives in the Law of the Sea*

<https://brill.com/view/journals/rpls/rpls-overview.xml>

## SCHEDULE 5 – OFFICIAL ORDER TEMPLATE - STATEMENT OF WORK

This Official Order is placed on 06 September 2021. The Official Order is placed pursuant and subject to the terms and conditions of the Deed between the [REDACTED] and The Australian National University dated 01 June 2016 and with Deed number s 47E(d) ("Deed").

The Customer placing the Official Order is [REDACTED]

### Item A [Services and Subcontractors]

#### Details of the Services

##### Services Categories

The Supplier will provide Services in relation to the following Services Category/Categories set out below.

- |    |   |                                     |
|----|---|-------------------------------------|
| 1. | Social Policy Research Services Category        | <input type="checkbox"/>            |
| 2. | Evaluation and Program Review Services Category | <input type="checkbox"/>            |
| 3. | Investment in Data Services Category            | <input type="checkbox"/>            |
| 4. | Professional Development Services Category      | <input checked="" type="checkbox"/> |

#### Project and objectives

The Department requires the provision of up to two, three-day Introduction to international Law courses for the [REDACTED] during the s 47E(d) Program training in September 2021

Anticipated class sizes will be up to 30 students.

Depending on demand, there may be an option to deliver future presentations.

The Department does not guarantee the number of programs to be delivered.

#### Background

The department's [REDACTED] is responsible for delivery of training and development programs for staff and external APS employees. The Introduction to International Law course should be designed to provide participants with a deeper

understanding of legal processes including familiarity with fundamental concepts of international law and the processes by which international law is developed and implemented.

### **Project Details, objectives and Milestones**

The Department requires an Introduction to International Law course with key themes including:

- An overview of public international law;
- An appreciation of the importance of public international law to staff working in the areas of foreign affairs, trade and development, with an emphasis on Australian Interests;
- A basic understanding of the international legal issues that commonly arise in the work of s 47E(d) , including;
  - o the fundamental concepts and terminology of international law;
  - o the process by which international law is developed, including the law of treaties and customary international Law; and
  - o the range of different subject matter areas governed by international law.
- An understanding of when to seek the expert advice of international lawyers in their respective governmental systems; and,
- A more detailed understanding of selected topics within the field of international law, which are relevant to the work of diplomats such as:
  - o The use of force;
  - o International human rights law;
  - o International humanitarian law;
  - o International criminal law;
  - o The United Nations Security Council (including sanctions);
  - o Law of the Sea;
  - o Disarmament;
  - o Privileges and Immunities;
  - o International Refugee Law;
  - o International environmental/ climate change law
  - o International economic (trade and investment) Law;
  - o Cyber and space law
  - o International dispute settlement mechanisms
  - o The law of treaties and Australian treaty process

And any other applicable topic the submitter proposes. The presentation should include recent and historical case study examples to encourage discussion.

The ANU will provide:

Two, three-day Introduction to International Law courses that seek to equip participants with a comprehensive grounding in international law, especially as it relates to diplomatic practice and Australian foreign policy:

- It introduces participants to key elements, terms, and concepts of international law, including the ways in which international law is made and evolves.
- Participants will understand, including in an historical perspective, both substantial legal norms and standards, and the institutional architecture of the international legal system.
- This conceptual and doctrinal content is balanced with a strong practical dimension: (i) presenters use multiple illustrative examples, case-studies (historical, current and hypothetical, including during the class exercise component), and (ii) emphasise a practical understanding of issues as these might arise for serving early-career diplomats. For example, participants get to apply their understanding and acknowledge practical challenges by engaging in a moderated exercise of drafting terms for a Security Council resolution.
- The course includes serving and former diplomats officers either presenting or offering commentary or experience to supplement the ANU presenters' where possible and within time constraints. The course combines exploring Australia's own declared position on certain international legal issues, and postures that differ from that of Australia.
- Each day includes discussing media stories to explore obvious and surprising international law angles.
- The course is designed conscious that some in the cohort have or lack a law background.
- Participants have full access to online materials ahead and after the course.
- The course can be delivered in person or virtually (zoom is the preferred platform).

### **Skills**

Not applicable

**Subcontractors (clause 2.7 of Schedule 4)**

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Individual instructor availability will depend on scheduling for each of the two courses.

**Business Continuity Plan (clause 2.10 of Schedule 4)**

The Supplier is not required to maintain a Business Continuity Plan.

**Knowledge Transfer (clause 18 of Schedule 4)**

The Supplier is not required to provide knowledge transfer assistance to the Customer.

**Item B [Contract Material]**

Material developed for Course 1 (proposed for September 2021) will be original. If Course 2 proceeds within the period anticipated material developed for Course 1 will be utilised subject to updating and modification based on feedback arising from Course 1.

**Item C [Contract Commencement and Timeframe]**

**Contract Commencement Date (clause 2.1.1 of Schedule 4)**

The Contract Commencement Date is 08 September 2021

**Contract Completion Date (clause 2.1.1 of Schedule 4)**

The Contract Completion Date is 07 September 2022

The Department may, at its sole discretion and by providing the Service Provider with written notice prior to the Completion Date, extend the Contract for a period of twelve months (Additional Contract Period).

#### **Timeframe (clause 2.2.1(d) of Schedule 4)**

The Supplier must perform and deliver the following Services to the Customer:

No	Description	Requirements or Specifications	Milestone/Due date
1	Introduction to International Law course	Delivery of course	September 2021
2	Evaluation report of Law course	Report Delivery	December 2021

#### **Item D [Fees]**

Total fees for two, three-day Introduction to International Law courses - \$49,783 (inc GST).

#### **Milestones (clause 3.1.1(a) of Schedule 4)**

The total fees payable to the Supplier by the Customer are (GST inclusive), payable by the following Instalments:

Milestone	Milestone Achievement Criteria	Milestone Payment Amount	Milestone Due Date
MS 1	Successful delivery of International Law course	\$49,783	September 2021
MS 2	Delivery of evaluation report	Included in amount above	December 2021

#### **Item E [Expenses and Costs]**

All known expenses have been included in the above costing.

If the Supplier incurs any variable costs, the Customer will reimburse the Supplier at cost (exclusive of GST) on submission of a Correctly Rendered Invoice and production of satisfactory evidence.

#### **Item F [Invoices]**

#### **Invoices (clause 3 of Schedule 4)**

The Supplier must submit correctly rendered tax invoices to the Customer by:

Email: s22 - Access to edited copies with exempt or irrelevant matter deleted

A correctly rendered tax invoice is one which includes:

- (a) the Reference / Contract / Purchase Order number;
- (b) the name of the Customer's Contact Officer;
- (c) s22 - Access to edited copies with exempt or irrelevant matter deleted
- (d) the title of the Services;
- (e) details the fees payable;
- (f) details expenses and costs payable, and attaches original receipts;



- (g) contains written certification in a form acceptable to the Customer that the Supplier has paid all remuneration, fees or other amounts payable to an employee, agent or Subcontractor performing Services under this Contract; and
- (h) meets the requirements of a tax invoice under the GST Act.

The due date for payment by the Customer is 30 days after receipt by the Customer of a correctly rendered invoice.

Payment will be effected by electronic funds transfer (EFT) to the Supplier's bank account specified at Schedule 3 of the Deed.

#### **Item G [Intellectual Property]**

'MODEL 1— Customer ownership of Intellectual Property in Contract Material with limited license to Supplier.'

#### **Item H [Existing Material]**

None specified

#### **Item I [Moral Rights]**

None specified

#### **Item J [Use of Commonwealth Material]**

None specified

#### **Item K [Facilities and Assistance]**

~~s22 - Access to edited cop~~ will provide suitable venue and, if required, catering for the presentations.

The presentation will be run at ~~s22 - Access to edited copies with exempt or irrelevant matter deleted~~. The venue is arranged and paid for by ~~s22 - Access to~~. The cost of any special logistical or administrative goods or services should be estimated and included in the quote.

The ~~s22 - Access to~~ will arrange to deliver brief materials electronically to participants prior to the presentation commencement.

#### **Item L [Confidential Information]**

None specified

#### **Item M [Security Requirements]**

The Supplier must comply with the PSPF and ISM.

#### **Item N [Standards and Best Practice]**

##### **Standards for Research on Human Subjects (clause 2.9 of Schedule 4)**

None specified

**Additional Standards and Guidelines (clause 2.2.1c of Schedule 4)**

**Standards for Accessibility of Services (clause 14.3.3 of Schedule 4)**

**The following will be expected of the supplier**

- There is a preference that the course presenters and special guests will have a gender balance where applicable.
- There is a preference for organisations that are assisting in the government’s agenda of equity and development of Indigenous organisational capability in this field.
- A report will be required following the completion of the services which will cover feedback from participants and facilitators as well as views on potential future evolution of the course
- A course that appeals to Australian Government employees, graduates and s 47E(d) employees who have tertiary qualifications, but not necessarily economic qualifications.

**Engagement with s in the Development of the Course**

- The provider will be expected to engage with representatives of s22 - Access to to ensure that the course material reflects economic issues that commonly arise in the work of departmental officers. It is expected that the selected provider will also work closely with relevant Divisions of the Department in preparing the course materials and selecting speakers.

**Indigenous Procurement Policy (clause 14.4 of Schedule 4)**

Clauses 14.4.3 to 14.4.5 of Schedule 4 Do Not apply to the Contract.

As at the Contract Commencement date, the Contract is not a High Value Contract.

**Item O [Specified Personnel]**

None specified

**Item P [Insurance]**

No additional insurance specified

**Item Q [Contact Officers]**

The Customer’s Contact Officer is the person holding the position of Program Officer, currently:

Name of person

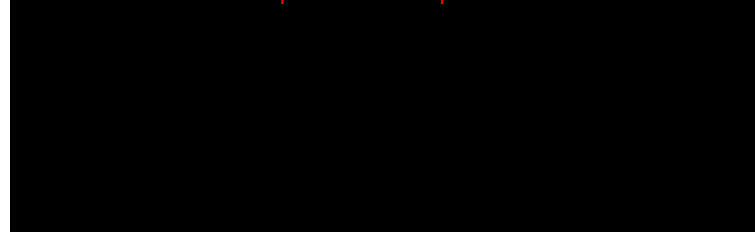
Postal Address

Physical Address

Email

Phone

s22 - Access to edited copies with exempt or irrelevant matter deleted



The Supplier's Contact Officer is the person holding the position of Finance Manager, currently:

Name of person	Anita Fitch
Postal Address	ANU College of Law, Building 7, Fellows Road, Canberra ACT 2600
Physical Address	ANU College of Law, Building 7, Fellows Road, Canberra ACT 2600
Email	anita.fitch@anu.edu.au
Phone	6125 4315

A party may change their Contact Officer or their details by notifying the other party in writing of the changed details.

### **Item R [Customer and Addresses for Notices]**

For the purposes of the Contract:

The Customer's address for notices is:

Name of person	s22 - Access to edited copies with exempt or irrelevant matter deleted
Postal Address	
Physical Address	
Email	
Phone	

The Supplier's address for notices is:

Name of person	Anita Fitch
Postal Address	ANU College of Law, Building 7, Fellows Road, Canberra ACT 2600
Physical Address	ANU College of Law, Building 7, Fellows Road, Canberra ACT 2600
Email	anita.fitch@anu.edu.au
Phone	6125 4315

A party may change their address for notices by notifying the other party in writing of the changed details.

### **Item S [Publications]**

Publications

Not applicable

### **Item T [Limited Liability]**

Not applicable

## Item U [Transfer of Information Outside Australia]

Not Applicable

## Item V [Cyber Security]

- 1 The purpose of clauses 1, 2 and 3 is to set out the Supplier's additional obligations in respect of Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information:
  - (a) in respect of which the Supplier has custody or control for purposes connected with this Contract; or
  - (b) which are accessed, transmitted or stored using or on the Supplier's information systems or equipment under this Contract.
  
- 2 The Supplier must:
  - (a) do all things that a reasonable and prudent entity would do to ensure that all Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information is protected at all times from unauthorised access or use by a third party or misuse, damage or destruction by any person;
  - (b) provide protective measures for the Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information that are no less rigorous than accepted industry standards and commensurate with the consequences and probability of unauthorised access to, or use, misuse or loss of, the Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information;
  - (c) without limiting clauses 2(a) or 2(b), comply with all security regulations or procedures or directions as are specified in the Contract or given by the Customer from time to time regarding any aspect of security of, or access to, the Customer's information, material or premises; and
  - (d) develop for acceptance by the Customer a Commonwealth Data Protection Plan (**CDPP**) that sets out how the Supplier and the Customer will deal with and discharge their obligations in respect of Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information during the provision of the Services. The CDPP must:
    - (i) be consistent with the requirements of the Contract (including clauses 2(a) and 2(b) of this Item V);
    - (ii) be consistent with the requirements of the *Privacy Act 1988* (Cth);
    - (iii) specifically deal with cybercrime risks, including unauthorised access;
    - (iv) be consistent with the Australian Government's Protective Security Policy Framework (PSPF) and Information Security Manual (ISM); and
    - (v) set out the steps and processes that the Supplier and the Customer will follow to protect the Customer Confidential Information from unauthorised access, use, misuse, destruction or loss,

and once accepted, the CDPP will form part of the Contract and the Supplier must comply with it unless the Customer otherwise agrees in writing.

- 3** If the Supplier becomes aware of any actual or suspected:
- (a) action taken through the use of computer networks that result in an actual or potentially adverse effect on the Supplier's information system and/or Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information residing on that system (**Cyber Incident**); or
  - (b) any other unauthorised access or use by a third party or misuse, damage or destruction by any person (**Other Incident**),
- the Supplier must:
- (c) notify the Customer in writing immediately (and no longer than 12 hours after becoming aware of the Cyber Incident or Other Incident); and
  - (d) comply with any directions issued by the Customer in connection with the Cyber Incident or Other Incident, including in relation to:
    - (i) notifying the Australian Cyber Security Centre, or any other relevant body, as required by the Customer;
    - (ii) obtaining evidence about how, when and by whom the Supplier's information system and/or the Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information has or may have been compromised, providing it to the Customer on request, and preserving and protecting that evidence for a period of up to 12 months;
    - (iii) implementing any mitigation strategies to reduce the impact of the Cyber Incident or Other Incident or the likelihood or impact of any future similar incident; and
    - (iv) preserving and protecting Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information (including as necessary reverting to any backup or alternative site or taking other action to recover Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information).
- 4** The Supplier must take out and maintain insurance to protect against the risks of a Cyber Incident, and comply with the provisions of clause 10 of Schedule 4 in respect of that insurance.
- 5** The Supplier must ensure that:
- (a) all subcontracts and other supply chain arrangements, which may allow or cause access to Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information, contain no provisions that are inconsistent with clauses 1, 2, 3 or 4 or 5 of this Item V; and
  - (b) all Personnel and any Subcontractors who have access to Customer Confidential Information, Additional Customer Confidential Information and/or Personal Information comply with clauses 2 and 3 of this Item V.

SIGNED for and on behalf of

THE COMMONWEALTH OF AUSTRALIA as represented by The s22 - Access to edited copies with exempt or irrelevant matter deleted  
[Redacted], by:

\_\_\_\_\_  
[Insert name of Signatory] [Signature]

\_\_\_\_\_  
[Insert Signatory's work title]

On:

\_\_\_\_\_  
[Insert date]

In the presence of:

\_\_\_\_\_  
[Insert name of Witness] [Signature]

SIGNED for and on behalf of THE AUSTRALIAN NATIONAL UNIVERISTY,  
ABN 52 234 063 906 as represented by The ANU College of Law by:

s22 - Access to edited copies with exempt or irrelevant matter deleted  
\_\_\_\_\_  
\_Professor Sally Wheeler\_ [Redacted]  
[Insert name of Signatory] [Signature]

\_\_\_\_\_  
\_Dean, ANU College of Law\_  
[Insert Signatory's work title]

On:

\_\_\_\_\_  
\_24/09/2021\_  
[Insert date]

In the presence of:

\_\_\_\_\_  
\_Wendy Kember\_ [Redacted]  
[Insert name of Witness] [S



**Australian  
National  
University**

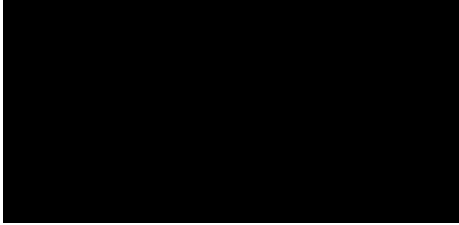
Accounts Receivable  
Financial & Business Services  
Chancelry Building 10C  
The Australian National University  
Acton ACT 2601  
Australia

Phone: 02 6125 8721  
Email: financial.shared.services@anu.edu.au

ABN: 52 234 063 906

Customer  
1044



s22 - Access to edited copies with exempt or irrelevant matter deleted



## Tax Invoice

### Faculty of Law

Invoice No. 498173  
**Due Date 30/04/2023**  
**Amount Due 34,498.20 AUD**  
Invoice Date 31/03/2023  
Page 1 of 1  
Bill Enquiries +61 2 6125 8723

Line	Description	Qty	UoM	Unit Amt	Total GST	Total incl. GST
1	 <b>Int Law GTP Nov 2022</b> Order number - <a href="#">s 47E(d)</a> -International Law Course Delivery of 2-day course 1st Iteration in November 2022	1.00		25,700.00	2,570.00	<b>28,270.00</b>
2	 <b>Int Law GTP Online 2022</b> Order number - <a href="#">s 47E(d)</a> -International Law Course Delivery of online course content	1.00		5,662.00	566.20	<b>6,228.20</b>

SubTotal Ex-GST	31,362.00
Total GST	3,136.20
<b>Total incl. GST</b>	<b>34,498.20</b>
<b>Amount Due</b>	<b>34,498.20 AUD</b>

#### Payment Instruction

**Customer ID:** 1044  
**Invoice No:** 498173  
**Balance Due:** 34,498.20 AUD

#### Credit Card (MasterCard, Visa, AMEX)

Visit <http://onestop.anu.edu.au>,  
Select **Debtor Invoice**,  
Enter **498173**



**Biller Code:** 290544  
**Ref:** 4981734

#### Telephone & Internet Banking – BPAY®

Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: [www.bpay.com.au](http://www.bpay.com.au)

**OFFICIAL****Provision of International Law Course****CHANGE ORDER**  
Reference [s 47E\(d\)](#)

This Change Order (including all Attachments) serves to vary the Official Order issued by the **s22 - Access to edited copies with exempt or irrelevant matter deleted** (Agency) to **Australian National University** (ABN 52 234 063 906) (Contractor) executed dated 31 May 2022 pursuant to the terms detailed below. Unless specifically stated in this Change Order, all Terms and Conditions of the Official Order continue unaffected.

Item	Item Description	Item Detail
<b>A</b>	<b>Panel Arrangement and Standing Offer Number ID</b>	<b>s22 - Access to edited copies with exempt or irrelevant matter deleted</b> The Services to be performed pursuant to Deed of Standing Offer for the provision of Learning and Development Programs number 00003637 dated 27 February 2017.
<b>B</b>	<b>Original Official Order ID</b>	<a href="#">s 47E(d)</a> – International Law Course
<b>C</b>	<b>Change Order ID</b>	<a href="#">s 47E(d)</a>
<b>D</b>	<b>Agency Contact/ Representative</b>	The Agency's contract officer/representative for this contract is: <b>s22 - Access to edited copies with exempt or irrelevant matter deleted</b>
<b>E</b>	<b>Date Changes</b>	Not applicable
<b>F</b>	<b>Implementation Date</b>	The date this Change Order/Contract is executed.
<b>G</b>	<b>Services</b>	<b>Services</b> The Contractor will deliver <b>one extra</b> iteration of two-day Introduction to International Law course for the <b>s22 - Access to edited copies with exempt or irrelevant matter deleted</b> graduate trainees during the Graduate Program in May for a total of <b>three iterations</b> (amended from the original requirement of two iterations) during the term of the contract.



**OFFICIAL****Provision of International Law Course**

<b>H</b>	<b>Fees, Allowances and Costs</b>	<p>Pricing table is updated to include the additional iteration of two-day Introduction to International Law Course.</p> <p>The amount of this amendment is <b>\$19,384.00 inclusive of GST</b> for a maximum total contract value of <b>\$72,347.00 inclusive of GST</b>. Updated pricing table as below.</p>																																						
		<table border="1"> <thead> <tr> <th>Item Description</th> <th>2-day Course 1<sup>st</sup> iteration</th> <th>2-day Course 2<sup>nd</sup> iteration</th> <th>2-day Course 3<sup>rd</sup> iteration</th> <th>Online Content</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Personal</td> <td>\$24,660</td> <td>\$16,164</td> <td>\$16,164</td> <td>\$5,662</td> <td>\$62,650</td> </tr> <tr> <td>Other Costs (Travel)</td> <td>\$1,040</td> <td>\$1,040</td> <td>\$1,040</td> <td></td> <td>\$3,120</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>\$25,700</b></td> <td><b>\$17,204</b></td> <td><b>\$17,204</b></td> <td><b>\$5,662</b></td> <td><b>\$65,770</b></td> </tr> <tr> <td colspan="5" style="text-align: right;"><b>10% GST</b></td> <td><b>\$6,577</b></td> </tr> <tr> <td colspan="5" style="text-align: right;"><b>Total inclusive of GST</b></td> <td><b>\$72,347</b></td> </tr> </tbody> </table> <p><b>Please note:</b> the updated pricing table reflects a salary increase that came into effect in December 2023 for all ANU staff members which are indicated for the 2<sup>nd</sup> and 3<sup>rd</sup> iterations of the course.</p>					Item Description	2-day Course 1 <sup>st</sup> iteration	2-day Course 2 <sup>nd</sup> iteration	2-day Course 3 <sup>rd</sup> iteration	Online Content	TOTAL	Personal	\$24,660	\$16,164	\$16,164	\$5,662	\$62,650	Other Costs (Travel)	\$1,040	\$1,040	\$1,040		\$3,120	<b>TOTAL</b>	<b>\$25,700</b>	<b>\$17,204</b>	<b>\$17,204</b>	<b>\$5,662</b>	<b>\$65,770</b>	<b>10% GST</b>					<b>\$6,577</b>	<b>Total inclusive of GST</b>			
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<b>10% GST</b>					<b>\$6,577</b>																																			
<b>Total inclusive of GST</b>					<b>\$72,347</b>																																			

# OFFICIAL

## Provision of International Law Course

Please sign this Change Order where indicated below and return a copy to [Redacted]

**SIGNED FOR AND ON BEHALF OF THE COMMONWEALTH OF AUSTRALIA** by its authorised representative:

[Redacted Signature]

Signature of Authorised Representative

[Redacted Name]

Name of Authorised Representative

Date: 03/02/2023

**SIGNED FOR AND ON BEHALF OF AUSTRALIAN NATIONAL UNIVERSITY (ABN 52 234 063 906)** by its authorised representative:

[Redacted Signature]

Signature of Authorised Representative

Prof Anthony Connolly

Name of Authorised Representative

Date: 3/2/2023 | 10:43 AM AEDT

[Redacted Signature]

Signature of Witness

[Redacted Name]

Name of Witness

[Redacted Signature]

Signature of Witness

Kim Szerdahelyi

Name of Witness



**Australian  
National  
University**

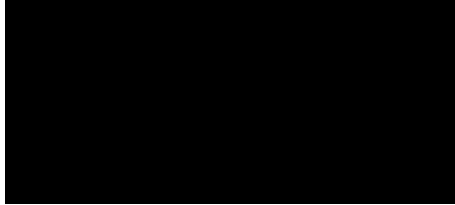
Accounts Receivable  
Financial & Business Services  
Chancelry Building 10C  
The Australian National University  
Acton ACT 2601  
Australia

Phone: 02 6125 8721  
Email: financial.shared.services@anu.edu.au

ABN: 52 234 063 906

Customer  
1044



s22 - Access to edited copies with exempt or irrelevant matter deleted



## Tax Invoice

### Faculty of Law

Invoice No. 499179  
**Due Date 22/06/2023**  
**Amount Due 37,848.80 AUD**  
Invoice Date 23/05/2023  
Page 1 of 1  
Bill Enquiries +61 2 6125 8723

Line	Description	Qty	UoM	Unit Amt	Total GST	Total incl. GST
1	 <b>Int Law GTP 2nd May 2023</b> Order number - <a href="#">s 47E(d)</a> -International Law Course Delivery of 2-day course 2nd Iteration in May 2023	1.00		17,204.00	1,720.40	<b>18,924.40</b>
2	 <b>Int Law GTP 3rd May 2023</b> Order number - <a href="#">s 47E(d)</a> -International Law Course Delivery of 2-day course 3rd Iteration in May 2023	1.00		17,204.00	1,720.40	<b>18,924.40</b>

SubTotal Ex-GST	34,408.00
Total GST	3,440.80
<b>Total incl. GST</b>	<b>37,848.80</b>
<b>Amount Due</b>	<b>37,848.80 AUD</b>

#### Payment Instruction

**Customer ID:** 1044  
**Invoice No:** 499179  
**Balance Due:** 37,848.80 AUD

#### Credit Card (MasterCard, Visa, AMEX)

Visit <http://onestop.anu.edu.au>,  
Select **Debtor Invoice**,  
Enter **499179**



**Billers Code:** 290544  
**Ref:** 4991790

#### Telephone & Internet Banking – BPAY®

Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: [www.bpay.com.au](http://www.bpay.com.au)

**OFFICIAL****Provision of International Law Course****CHANGE ORDER**  
Reference s 47E(d)

This Change Order (including all Attachments) serves to vary the Official Order issued by the **s22 - Access to edited copies with exempt or irrelevant matter deleted** (Agency) to **Australian National University** (ABN 52 234 063 906) (Contractor) executed dated 31 May 2022 pursuant to the terms detailed below. Unless specifically stated in this Change Order, all Terms and Conditions of the Official Order continue unaffected.

Item	Item Description	Item Detail
A	Panel Arrangement and Standing Offer Number ID	<b>s22 - Access to edited copies with exempt or irrelevant matter deleted</b> The Services to be performed pursuant to Deed of Standing Offer for the provision of Learning and Development Programs number 00003637 dated 27 February 2017.
B	Original Official Order ID	s 47E(d) – International Law Course
C	Change Order ID	s 47E(d)
D	Agency Contact/ Representative	The Agency's contract officer/representative for this contract is: <b>s22 - Access to edited copies with exempt or irrelevant matter deleted</b>
E	Date Changes	Not applicable
F	Implementation Date	The date this Change Order/Contract is executed.
G	Services	<b>Services</b> The Contractor will deliver <b>one extra</b> iteration of two-day Introduction to International Law course for the <b>s22 - Access to edited copies with exempt or irrelevant matter deleted</b> graduate trainees during the Graduate Program in May for a total of <b>three iterations</b> (amended from the original requirement of two iterations) during the term of the contract.

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<b>H</b>	<b>Fees, Allowances and Costs</b>	<p>Pricing table is updated to include the additional iteration of two-day Introduction to International Law Course.</p> <p>The amount of this amendment is <b>\$19,384.00 inclusive of GST</b> for a maximum total contract value of <b>\$72,347.00 inclusive of GST</b>. Updated pricing table as below.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Item Description</th> <th style="text-align: center;">2-day Course 1<sup>st</sup> iteration</th> <th style="text-align: center;">2-day Course 2<sup>nd</sup> iteration</th> <th style="text-align: center;">2-day Course 3<sup>rd</sup> iteration</th> <th style="text-align: center;">Online Content</th> <th style="text-align: center;">TOTAL</th> </tr> </thead> <tbody> <tr> <td>Personal</td> <td style="text-align: right;">\$24,660</td> <td style="text-align: right;">\$16,164</td> <td style="text-align: right;">\$16,164</td> <td style="text-align: right;">\$5,662</td> <td style="text-align: right;">\$62,650</td> </tr> <tr> <td>Other Costs (Travel)</td> <td style="text-align: right;">\$1,040</td> <td style="text-align: right;">\$1,040</td> <td style="text-align: right;">\$1,040</td> <td></td> <td style="text-align: right;">\$3,120</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>\$25,700</b></td> <td style="text-align: right;"><b>\$17,204</b></td> <td style="text-align: right;"><b>\$17,204</b></td> <td style="text-align: right;"><b>\$5,662</b></td> <td style="text-align: right;"><b>\$65,770</b></td> </tr> <tr> <td colspan="5" style="text-align: right;"><b>10% GST</b></td> <td style="text-align: right;"><b>\$6,577</b></td> </tr> <tr> <td colspan="5" style="text-align: right;"><b>Total inclusive of GST</b></td> <td style="text-align: right;"><b>\$72,347</b></td> </tr> </tbody> </table> <p><b>Please note:</b></p> <p>the updated pricing table reflects a salary increase that came into effect in December 2023 for all ANU staff members which are indicated for the 2<sup>nd</sup> and 3<sup>rd</sup> iterations of the course.</p>					Item Description	2-day Course 1 <sup>st</sup> iteration	2-day Course 2 <sup>nd</sup> iteration	2-day Course 3 <sup>rd</sup> iteration	Online Content	TOTAL	Personal	\$24,660	\$16,164	\$16,164	\$5,662	\$62,650	Other Costs (Travel)	\$1,040	\$1,040	\$1,040		\$3,120	<b>TOTAL</b>	<b>\$25,700</b>	<b>\$17,204</b>	<b>\$17,204</b>	<b>\$5,662</b>	<b>\$65,770</b>	<b>10% GST</b>					<b>\$6,577</b>	<b>Total inclusive of GST</b>					<b>\$72,347</b>
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# OFFICIAL

## Provision of International Law Course

Please sign this Change Order where indicated below and return a copy to [s 22\(1\)\(a\)](#) s22 - Access to edited copies with exempt or irrelevant matter deleted

[Redacted]

**SIGNED FOR AND ON BEHALF OF THE COMMONWEALTH OF AUSTRALIA** by its authorised representative:

s22 - Access to edited copies with exempt or irrelevant matter deleted

[Redacted]

Signature of Authorised Representative

s22 - Access to edited copies with exempt or irrelevant matter deleted

[Redacted]

Signature of Witness

s22 - Access to edited copies with exempt or irrelevant matter deleted

[Redacted]

Name of Authorised Representative

s22 - Access to edited copies with exempt or irrelevant matter deleted

[Redacted]

Name of Witness

Date: 03/02/2023

**SIGNED FOR AND ON BEHALF OF AUSTRALIAN NATIONAL UNIVERSITY (ABN 52 234 063 906)** by its authorised representative:

s22 - Access to edited copies with exempt or irrelevant matter deleted

[Redacted]

Signature of Authorised Representative

s22 - Access to edited copies with exempt or irrelevant matter deleted

[Redacted]

Signature of Witness

Prof Anthony Connolly

Name of Authorised Representative

Kim Szerdahelyi

Name of Witness

Date: 3/2/2023 | 10:43 AM AEDT