

From: whsincidents@anu.edu.au
To: [Jerry Jesudass](#)
Subject: Acknowledgement Email - Hazard Created
Date: Tuesday, 21 May 2024 4:13:22 PM

You don't often get email from whsincidents@anu.edu.au. [Learn why this is important](#)

Hello Francis Jesudass,

This is a system generated E-mail to acknowledge that the hazard record - HAZ0003713 has been successfully created in the system. Thank you for taking the time to report this hazard to the ANU.

Date identified / Time : 21/05/2024 12:50

Hazard description: An emergency building evacuation was conducted at Kambri Cultural Centre B153 today at 1:00 PM. The building, which was hosting ongoing classes, was successfully cleared by the Kambri team. During the evacuation, Assembly Area 1 was found to be inaccessible due to severe congestion caused by the encampment on Kambri Lawns. This obstruction posed significant safety issues as students and staff attempted to move toward the designated assembly area.

Created Date / Time: 21/05/2024 16:13:17

https://i12.figtreesystems.com.au/dds410606/?start_screen_panel_initial_params=scrMain,rec_770187,HAZ0003713

Facility Evacuation Report

This form is to be used to record all emergency evacuations (including drills) from University premises.

Building Details

Building Name	<u>Kambri Cultural Centre</u>	Number	<u>B153</u>	Campus	<u>Acton</u>
Number of Floors (including ground)	<u>3</u>	Number of Basements	<u>1</u>		
Designated assembly area	<u>Assembly Area 1 (AA1) following the building evacuation diagram</u>				
Lifts installed	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Underground car park	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

Evacuation Details

Evacuation Date/Time	<u>21 May 2024 / 12.50pm</u>	Evacuation DRILL	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Trigger for Evacuation	Fire Alarm Activated <input checked="" type="checkbox"/> CW Decision <input type="checkbox"/> EWIS Activated <input type="checkbox"/>		
Emergency situation	<u>The fire alarm was triggered due to a potential fire caused by</u> <u>ANU Thrive in the Kambri kitchen. ACT Fire Services attended the scene.</u>		
Condition	Staff only <input type="checkbox"/> Full Student and Staff load <input checked="" type="checkbox"/> After Hours <input type="checkbox"/> Unoccupied <input type="checkbox"/>		
Number of Evacuees	<u>400</u>	Elapsed Time to Evacuate	<u>4</u> minutes
Evacuation was orderly with no panic	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Mobility-impaired persons present i.e.: sight, hearing, physical etc.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Minimal removal of personal belongings by evacuees	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
The majority of evacuees went to the emergency assembly area	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Were the building occupants notified of this drill?	Not a drill <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>		

Emergency Control Organisation

CW Name	<u>Samantha Barrett</u>	Deputy CW	<u>Jerry Francis</u>
CW or Deputy CW was stationed at the Emergency Control Point	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
All Wardens reported to the CW	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
If not, which Wardens did not report in:	<u></u>		
All Wardens were identifiable i.e.: helmets / vests / caps	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Control of external building EXITS achieved	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Evacuation debrief with Wardens was conducted	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Were the Wardens warned / notified of this drill?	Not a drill <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>		
Warden's carried out Warden duties correctly?	Need more training <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Evacuation maps and emergency procedure posters are up-to-date	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

Facility Evacuation Report

Building Fire and Emergency Equipment

Was the evacuation signal audible throughout the building?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Automatic closing fire doors closed when the fire alarm activated	N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
Card access doors automatically released when the fire alarm activated	N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
Fire doors and emergency EXITS unobstructed	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Fire fighting or Emergency Response equipment was utilised	N/A <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>

Emergency Response

University Services Maintenance ☐ Security ☒ Emergency Management Coordinator ☒

Emergency Services Fire Brigade ☒ Police ☐ Ambulance ☐ SES ☐ other ☐ _____

CW Action Sheet

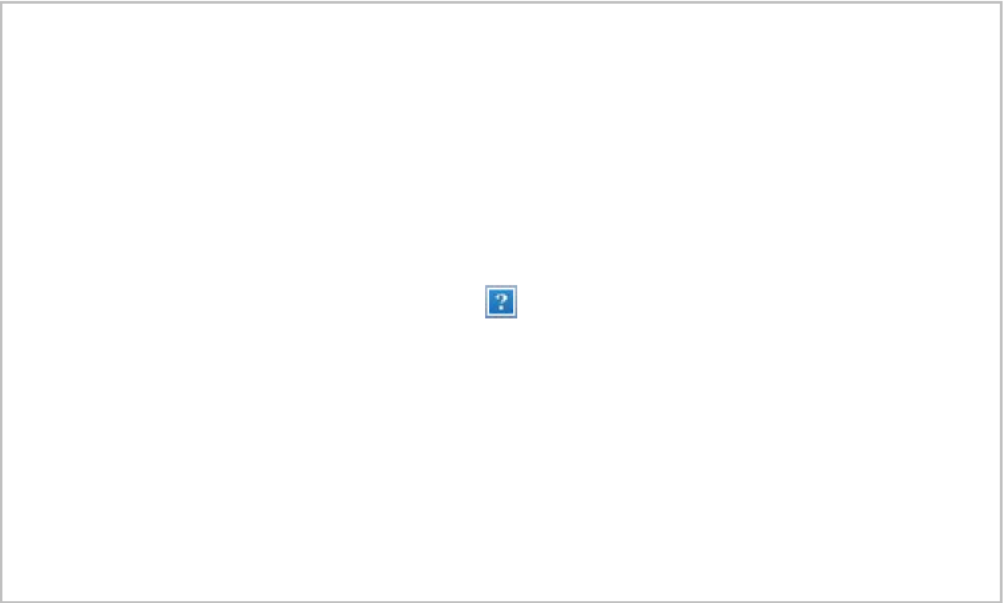
➤ Report issues with your ECO / Fire Alarms / EWIS / Emergency Exits.

ISSUE(S)	ACTION(S) REQUIRED	WHO BY	WHEN BY	SIGN OFF/DATE
<p>ANU Security and the Kambri Operations staff conducted the fire evacuation for B153 Kambri Cultural Centre.</p> <p>The fire alarm was triggered in the Cultural Centre B153 due to a potential fire caused by ANU Thrive in the Kambri kitchen.</p> <p>During the evacuation, Assembly Area 1 was found to be inaccessible due to severe congestion caused by the encampment on and around Kambri Lawns.</p> <p>Some evacuees from the Cultural Centre were redirected to Assembly Area 2 (AA2), while others were guided towards the Kambri outdoor Amphitheatre.</p>	<p>A Figtree hazard report (HAZ0003713) was raised to address this issue</p>	Jerry Francis	21 May 2024	21 May 2024

Record Keeping

- Send a copy of this report to the ANU Fire Safety Officer or by email to fire.safety@anu.edu.au
- Please complete and send the copy of this form as soon as possible after the evacuation
- Keep the original in your CW folder and ensure all action items are completed

From: [Microsoft Power Apps and Power Automate](#)
To: [Nikeata Schoeman](#); [Deanne Drummond](#)
Subject: A new incident has been reported at Fenner Hall
Date: Wednesday, 22 May 2024 11:41:58 AM



Question	Response
Date of incident	2024-05-21
Time of incident (AEDST)	1250
Did the incident occur at an ANU Acton campus student residence?	On Campus
Residence name	Fenner Hall
Exact location (Room number, Floor, Common room, Outdoors etc.)	Fenner Hall
Person completing this form (Full name, U-ID, Mobile number and Email)	<div><div>Access to edited copies</div><div>Nikeata Schoeman</div><div>Public Interest Conditional Exempt</div></div>
Person/s Involved (Involvement, Full name, U-ID, Mobile number and Email)	<div><div>Access to edited copies</div><div>Nikeata Schoeman</div><div>Access to edited copies</div><div>Deanne Drummond</div><div>Access to edited copies</div><div>Wayne Chen</div><div>Access to edited copies</div><div>Andy Chen</div><div>Access to edited copies</div><div>Ella Howarth-Carpenter</div><div>Access to edited copies</div><div>Tara Helly</div><div>Access to edited copies</div><div>Alayna Bourke</div><div>Access to edited copies</div><div>Corbin Elis</div></div>

Incident Classification	Fire related (Incl extinguishers, alarm, blankets, break-glass)
Incident Summary	Fire alarm set off at 12:50pm at Cultural Centre which means Fenner goes straight to evacuation. Nikeata was the first to the panel and made the announcement. 12:55 S3 and S4 were evacuated. 12:56 S7, S6, N3 and S5 were evacuated . 13:00 the rest of North tower was evacuated. Unisafe arrived, Nikeata gave debrief of what happened and they left. Deanne went outside to the turning circle and spoke to the fire brigade. Deanne came in at approx 13:05 and confirmed that we were given the all-clear. Nikeata made an announcement confirming residents could go back to normal. Nikeata turned the fire panel back to auto.
List Residential staff involvement/escalation (Senior residents, Community Co-ordinator, On-Call Manager or other Senior Residence Management)	<div>Access to edited copies</div> Nikeata Schoeman <div>Access to edited copies</div> Deanne <div>Access to edited copies</div> Drummond Wayne Chen <div>Access to edited copies</div>
Were there any other agencies involved in this incident? (Police, Ambulance, Fire services)	
Additional Comments	
All incidents will be followed up by Senior Managers and may involve a debrief. Please advise if you would like an immediate debrief the morning/afternoon from the incident	No

If you want to unsubscribe from these emails, please use this [form](#).

From: [Sylvia Mansell](#)
To: [Natalie Solomko](#)
Subject: FW: URGENT REQUEST: data and information
Date: Tuesday, 11 June 2024 2:58:41 PM
Attachments: [s22 - Access to edited copies with exempt or irrelevant matter deleted](#)

From: Jerry Jesudass <Jerry.Jesudass@anu.edu.au>
Sent: Thursday, June 6, 2024 4:05 PM
To: Jeremy Matthew <Jeremy.Matthew@anu.edu.au>; Sylvia Mansell <sylvia.mansell@anu.edu.au>
Cc: Lucas Owen <lucas.owen@anu.edu.au>; Joe Ducie <Joe.Ducie@anu.edu.au>
Subject: RE: URGENT REQUEST: data and information

Thanks Jeremy,

Please find the response in blue below.

- In terms of when we made the determination on 8 May to switch to an alternate fire evacuation route, in addition to you, who assisted in making that determination (did it also include our own WHS team and safety and wellbeing)? [Sorry, the decision to switch to an alternate route was not made on 8 May. On 10 May the email to notify the alternate route AA2 was distributed based on what was documented as building-specific in all fire evacuation diagrams for Kambri. No assistance to make the determination was provided by Safety and Wellbeing or our WH&S team.](#)
- In terms of the false alarm on the 21st May, what caused the alarm and what time did it occur. [Following on from Joe's report, the alarm went off at 12.50pm. The cause was due to ANU Thrive using the kitchen and the smoke triggered the alarm for the evacuation.](#)
- Can you confirm the exact time the email went out to impacted buildings on the 28th May notifying them that the main evacuation point had been cleared and would be used as the primary evacuation point and the alternate evacuation point was no longer required to be used. [The email was sent at 4.20pm on 28 May, after the comms was reviewed and approved by the Safety and Wellbeing team, please find attached.](#)

Please advise if you need anything further Jeremy.

Thanks,
Jerry

From: Jeremy Matthew <[Jeremy.Matthew@anu.edu.au](#)>
Sent: Thursday, June 6, 2024 3:04 PM
To: Jerry Jesudass <[Jerry.Jesudass@anu.edu.au](#)>; Sylvia Mansell <[sylvia.mansell@anu.edu.au](#)>
Cc: Lucas Owen <[lucas.owen@anu.edu.au](#)>; Joe Ducie <[Joe.Ducie@anu.edu.au](#)>

Subject: Re: URGENT REQUEST: data and information

Importance: High

Hi Jerry

Just got off the phone with OVC, they were very appreciative of your timeframes and details, in preparation for tonight's Senate estimates they had just a couple more questions from the VC

- In terms of when we made the determination on 8 May to switch to an alternate fire evacuation route, in addition to you, who assisted in making that determination (did it also include our own WHS team and safety and wellbeing)?
- In terms of the false alarm on the 21st May, what caused the alarm and what time did it occur.
- Can you confirm the exact time the email went out to impacted buildings on the 28th May notifying them that the main evacuation point had been cleared and would be used as the primary evacuation point and the alternate evacuation point was no longer required to be used.

Thanks

Jeremy Matthew

Director

Facilities and Services Division

Anthony Low Building (#124) – Level 2

Garran Road

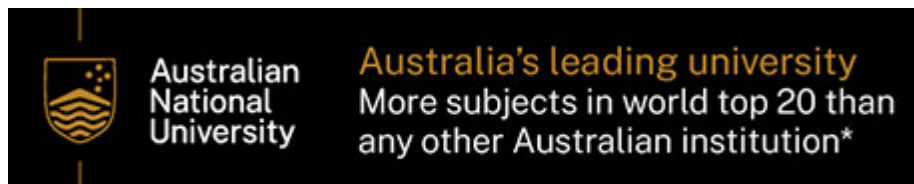
The Australian National University

Acton ACT 2601

jeremy.matthew@anu.edu.au

jeremy.matthew@anu.edu.au

The Australian National University acknowledges, celebrates and pays our respects to the Ngunnawal and Ngambri people of the Canberra region and to all First Nations Australians on whose traditional lands we meet and work, and whose cultures are among the oldest continuing cultures in human history.



*QS World University Rankings by Subject 2023

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From: Jerry Jesudass <Jerry.Jesudass@anu.edu.au>
Date: Monday, 3 June 2024 at 3:56 PM
To: Jeremy Matthew <Jeremy.Matthew@anu.edu.au>, Sylvia Mansell <sylvia.mansell@anu.edu.au>
Cc: Lucas Owen <lucas.owen@anu.edu.au>, Joe Ducie <Joe.Ducie@anu.edu.au>
Subject: RE: URGENT REQUEST: data and information

Hi Jeremy,

I am sorry for the confusion. What I meant was that the email communications regarding Assembly Area 2 were only sent on 10 May and nothing prior.

The "reminder" in the title was about raising awareness regarding the Kambri Assembly Area (AA2), specifically to remind the local areas to familiarise themselves with the route to the secondary Assembly Area (AA2) according to each building's evacuation diagram.

Apologies once again.

Regards,
Jerry

From: Jeremy Matthew <Jeremy.Matthew@anu.edu.au>
Sent: Monday, June 3, 2024 3:41 PM
To: Jerry Jesudass <Jerry.Jesudass@anu.edu.au>; Sylvia Mansell <sylvia.mansell@anu.edu.au>
Cc: Lucas Owen <lucas.owen@anu.edu.au>; Joe Ducie <Joe.Ducie@anu.edu.au>
Subject: Re: URGENT REQUEST: data and information

Thanks Jerry.

Just a quick one, per below it states on 10 May a reminder was sent (highlighted yellow), this indicates we sent them an email prior to this date, apologies if I am missing something obvious...

Jeremy Matthew

Director
Facilities and Services Division
Anthony Low Building (#124) – Level 2
Garran Road
The Australian National University
Acton ACT 2601

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jeremy.matthew@anu.edu.au

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lands we meet and work, and whose cultures are among the oldest continuing cultures in human history.



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From: Jerry Jesudass <Jerry.Jesudass@anu.edu.au>

Date: Monday, 3 June 2024 at 3:05 PM

To: Sylvia Mansell <sylvia.mansell@anu.edu.au>, Jeremy Matthew <Jeremy.Matthew@anu.edu.au>

Cc: Lucas Owen <lucas.owen@anu.edu.au>, Joe Ducie <Joe.Ducie@anu.edu.au>

Subject: RE: URGENT REQUEST: data and information

Hi Jeremy and Sylvia, please find my response in blue as below.

In terms of between 28 April and 10 May, are we saying that enough of the lawn was still clear of tents to allow it remain as a primary evacuation route? The lawns initially had five to six tents and the ANUSA marquee, which did not impact the evacuation route. However, starting from 29 April -10 May, the number of tents, banners, flags, signage, tables, chairs, and milk crates increased, occupying the Kambri Lawn and the area around University Avenue, which began to impact the evacuation route and Assembly Area 1 (AA1).

One of the questions from OVC was how did we determine the alternate evacuation area, I see the attached comms notifying them on 10 May, did we also send out a diagram to indicate this location? Correct, as per the email sent on 10 May, Kambri Operations attached the evacuation diagrams for buildings 153, 154, 155, and 156, highlighting Assembly Area 2 (AA2). You can find this information in the attached PDF under the Attachments section. Primary Assembly Area 1 (AA1) and Secondary Assembly Area 2 (AA2) have been determined as building-specific in all fire evacuation diagrams for Kambri as part of emergency planning.

Also following the incident on 21 May, in the short term did we communicate with the local areas about the alternate evacuation point. Was there any comms to the impacted areas reminding them of the alternate evacuation point (by FS or SAW). Kambri Operations did not remind other areas about the alternate evacuation points after 21 May, noting that we in B153 were the impacted area. I cannot confirm if SAW communicated with local areas after the incident on 21 May. However, we did

communicate with Deanne Drummond from Fenner Hall via Teams after the incident to ensure their residents were safe. Subsequently, the next communications from Kambri Operations were sent on 28 May with advice from SAW to inform Kambri local areas that Assembly Area 1 (AA1) was now accessible and clear for use according to the local emergency evacuation diagrams.

Joe / Lucas...in terms of your comms on this to the encampment etc do you have any records of communication? I understand Grady may have advised the encampment of the issue, did we get copied into that communication. If you are already relaying this to OVC, no need to send again, I will just note that in my response.

Do let met know if you need anything further Jeremy.

Regards,
Jerry

From: Sylvia Mansell <sylvia.mansell@anu.edu.au>
Sent: Monday, June 3, 2024 12:52 PM
To: Jeremy Matthew <Jeremy.Matthew@anu.edu.au>; Jerry Jesudass <Jerry.Jesudass@anu.edu.au>
Cc: Lucas Owen <lucas.owen@anu.edu.au>; Joe Ducie <Joe.Ducie@anu.edu.au>
Subject: RE: URGENT REQUEST: data and information
Importance: High

Hi Jeremy,

I will defer to Jerry to answer your questions below.

Regards
Sylvia

From: Jeremy Matthew <Jeremy.Matthew@anu.edu.au>
Sent: Monday, June 3, 2024 12:48 PM
To: Sylvia Mansell <sylvia.mansell@anu.edu.au>; Lucas Owen <lucas.owen@anu.edu.au>; Joe Ducie <Joe.Ducie@anu.edu.au>
Subject: Re: URGENT REQUEST: data and information

Thanks Sylvia

In terms of between 28 April and 10 May, are we saying that enough of the lawn was still clear of tents to allow it remain as a primary evacuation route?

One of the questions from OVC was how did we determine the alternate evacuation area, I see the attached comms notifying them on 10 May, did we also send out a diagram to indicate this location?

Also following the incident on 21 May, in the short term did we communicate with the local

areas about the alternate evacuation point. Was there any comms to the impacted areas reminding them of the alternate evacuation point (by FS or SAW).

Joe / Lucas...in terms of your comms on this to the encampment etc do you have any records of communication? I understand Grady may have advised the encampment of the issue, did we get copied into that communication. If you are already relaying this to OVC, no need to send again, I will just note that in my response.

Jeremy Matthew

Director
Facilities and Services Division
Anthony Low Building (#124) – Level 2
Garra Road
The Australian National University
Acton ACT 2601

SAIT - Public Interest Condition

jeremy.matthew@anu.edu.au

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From: Sylvia Mansell <sylvia.mansell@anu.edu.au>

Date: Monday, 3 June 2024 at 12:30 PM

To: Jeremy Matthew <Jeremy.Matthew@anu.edu.au>

Subject: FW: URGENT REQUEST: data and information

Hi Jeremy

Plse see below and attached from Jerry as requested.

Regards

Sylvia

From: Jerry Jesudass <Jerry.Jesudass@anu.edu.au>
Sent: Monday, June 3, 2024 12:09 PM
To: Sylvia Mansell <sylvia.mansell@anu.edu.au>; Lisa Huntley <Lisa.Huntley@anu.edu.au>
Subject: RE: URGENT REQUEST: data and information

Hi Sylvia,

Please find the chronological timeline of events as below from Kambri Ops perspective and please advise if you need anything further.

Timeline

- 29 April 2024
 - Kambri Operations observed the setup of approximately five to six tents and ANUSA marquees on the Kambri Lawns (see image below).
 - We promptly informed ANU Security, and Lucas was already aware and present on site to provide the necessary support to the students. Additionally, we notified the Head of Hall at Fenner, as this setup may affect the residents.
 - From 29 April- 8 May, we have observed an increase in the number of tents, banners, flags, signage, tables, chairs, and milk crates occupying the Kambri Lawn and the area around University Avenue.
- 10 May 2024
 - **Kambri Operations sent a reminder** (Kambri Assembly Areas AA2 Reminder attached) with evacuation diagrams to all Kambri building managers, fire wardens, the students' association, commercial services, the venues and functions team, and ANU Security. This reminder was for buildings B153 Cultural Centre, B154 Di Ridell Student Centre, B155 Marie Reay Teaching Centre, and B156 Health and Wellbeing Centre.
 - The purpose of this reminder was to ensure all Kambri stakeholders were familiar with the secondary Assembly Area (AA2), as the primary Assembly Area (AA1) in close proximity to the Kambri Lawns was occupied due to the student encampment protest.
- 21 May 2024
 - The fire alarm was triggered in Kambri Cultural Centre B153 and Fenner Hall B152 due to a potential fire caused by ANU Thrive in the Kambri kitchen. ACT Fire Services attended the scene.
 - ANU Security, the Kambri Operations team, and Fenner staff conducted the fire evacuation for B153 Kambri Cultural Centre and B152 Fenner Hall. During the evacuation, Assembly Area 1 was found to be inaccessible due to severe congestion caused by the encampment on and around Kambri Lawns.

Some evacuees from the Kambri Cultural Centre were redirected to Assembly Area 2 (AA2), while others were guided towards the Kambri outdoor Amphitheatre.

- A Figtree hazard report (HAZ0003713) was raised to address this issue.
- An email highlighting the issue was sent to Sylvia Mansell, Associate Director of F&S Corporate, and Lucas Owen, ANU Security Operations Manager.
- 28 May 2024
 - The Safety and Wellbeing team requested to review the communications intended for Kambri stakeholders.
 - Under the guidance of the ANU Safety and Wellbeing team, Kambri Operations drafted communications to notify stakeholders that Assembly Area 1 (AA1) was now accessible and clear for use according to the local emergency evacuation diagrams (Comms for Kambri precinct Assembly Area attached).
 - The Kambri Operations team distributed these communications to the relevant Kambri stakeholders. (Kambri precinct Assembly Area update attached)
- Other information
 - Primary Assembly Area 1 (AA1) and Secondary Assembly Area 2 (AA2) have been documented as building-specific in all fire evacuation diagrams for Kambri as part of emergency planning.
 - Kambri Operations were requested by ANU Security to assist in organising an additional set of bins and increasing the level of cleaning around the lawns as necessary on 2 May 2024.
 - Kambri Operations raised a Maximo request and emailed the request on 3 May 2024.
 - FixMyCampus confirmed that the bin and cleaning requests were actioned on 8 May 2024.
 - The Head of Hall at Fenner reached out to the Kambri team for support in identifying safe and quiet spaces for Fenner Hall students. This request was supported by Kambri.

29 April 2024



Regards,
Jerry

From: Sylvia Mansell <sylvia.mansell@anu.edu.au>
Sent: Sunday, June 2, 2024 3:42 PM
To: Jerry Jesudass <Jerry.Jesudass@anu.edu.au>; Lisa Huntley <Lisa.Huntley@anu.edu.au>
Subject: Fwd: URGENT REQUEST: data and information

Hi Jerry
Urgent request from Jeremy- by COB tomorrow - please reach out to Lisa and myself
and S&W if you need anything
Regards
Sylvia

Sent from [Outlook for iOS](#)

From: Sylvia Mansell <sylvia.mansell@anu.edu.au>
Sent: Sunday, June 2, 2024 3:39:39 PM
To: Jeremy Matthew <Jeremy.Matthew@anu.edu.au>
Subject: Re: URGENT REQUEST: data and information

Yes will do
Sylvia

Sent from [Outlook for iOS](#)

From: Jeremy Matthew <Jeremy.Matthew@anu.edu.au>
Sent: Sunday, June 2, 2024 3:38:06 PM
To: Sylvia Mansell <sylvia.mansell@anu.edu.au>
Subject: Fwd: URGENT REQUEST: data and information

Hi Sylvia

Per below, can we get Jerry onto the fire evacuation stuff? If we need SAW assistance
that's fine.

Thanks

Jeremy Matthew
Director
Facilities and Services Division


Begin forwarded message:

From: Vice-Chancellor EO <eo.vc@anu.edu.au>
Date: 2 June 2024 at 3:31:08 PM AEST
To: Jeremy Matthew <Jeremy.Matthew@anu.edu.au>
Cc: Vice-Chancellor EO <eo.vc@anu.edu.au>, Steven Fanner <Steven.Fanner@anu.edu.au>
Subject: URGENT REQUEST: data and information

Hi Jeremy,

I need your help!!

As you may know, ANU has been called to Senate Estimates and the VC has asked for some information from your shop. I apologise in advance, but it would be useful to have this information by COB tomorrow.

I have attached a briefing paper template to help guide the formatting. The VC is after the following information (but you may have some additional information or data which would be useful).

1. Timeline of the fire evacuation site in Kambri. This should commence from the end of April when the camp first set up, and how and where we documented that this was a primary site for evaluation. How did we determine secondary locations and how did we inform people? When the fire alarm evacuation failed, how was this recorded, what was the process to ladder up eventually to the VC. This should include dates. We then need the timeline to map the Monday request to vacate through to returning the Kambri lawns to the primary site for evacuations and how we have told people this information.

Thank you again for your help with collating this data, and on such a tight timeline.

Best wishes
Lou

Louise Adena
Senior Advisor, Office of the Vice-Chancellor

Chancelry Building, 10 East Road
The Australian National University
ACT 2600 Australia
W: (02) 6125 9415

ANU is a Public Interest Conditional Entity

Facility				
Id	7469	Client	Australian National University	
		State	Australian Capital Territory	
		Branch	Canberra	
Incident Type	Facility	Assigned To	<div></div>	
Category	Fire			
SubCategory	Fire Brigade			
Location	Fire Brigade	Assigned Managers		--
		<div>s47F - Public Interest Conditional Exemptions - Personal Privacy</div>		
		Joe.Ducie@anu.edu.au		
Incident Date	21-05-2024	Emails	Matthew.Bushell@anu.edu.au	
			<div>s47F - Public Interest Conditional Exemptions - Personal Privacy</div>	
			lucas.owen@anu.edu.au	
Reported Date	21-05-2024 01:39 PM	Created By	Brendan.Mackintosh@anu.edu.au	
			Zia.Abdullah@anu.edu.au	
			Grace.Bannister-Tyrrell@anu.edu.au	
Reported File	ANU Site Manager	Closed By	security@anu.edu.au	
			<div>s47F - Public Interest Conditional Exemptions - Personal Privacy</div>	
			<div></div>	
Open Description	<div>NO IMAGE ADDED</div>	Closing File	<div>NO IMAGE ADDED</div>	
			Closed Date	
			Closing File	
<div>1250 Fire trip on Gallagher Kambri 152/153</div>				
<div>1250 <div>s47F - Public Interest Conditional Exemptions - Personal Privacy</div> dispatched</div>				
<div>1255 <div>s47F - Public Interest Conditional Exemptions - Personal Privacy</div> advises alarm has been triggered in the cultural centre kitchen</div>				
<div>1256 <div>s47F - Public Interest Conditional Exemptions - Personal Privacy</div> reports fire brigade onsite</div>				
<div>1316 <div>s47F - Public Interest Conditional Exemptions - Personal Privacy</div> advises panel has been reset and no tech will be required, fire brigade still onsite</div>				
<div>1322 <div>s47F - Public Interest Conditional Exemptions - Personal Privacy</div> advises fire brigade offsite</div>				
<div><div>s47F - Public Interest Conditional Exemptions - Personal Privacy</div> from BELCONNEN</div>				
<div>Report from <div>s47F - Public Interest Conditional Exemptions - Personal Privacy</div></div>				
<div>At 1250 firealarm</div>				
<div>At 1256 Fire truck onsite</div>				
<div>fire alarm went off in the corridor infront of kitchen of building 153</div>				
<div>reason smoke in kitchen.</div>				
<div>fire station: Belconnen</div>				
<div>supervisor: <div>s47F - Public Interest Conditional Exemptions - Personal Privacy</div></div>				
<div>Panel has been reset</div>				
<div>Fire truck offsite 1322</div>				

Facility			
Id	7466	Client	Australian National University
Incident Type	Facility		
Category	Fire	State	Australian Capital Territory
SubCategory	Fire Brigade	Branch	Canberra
Location	Culture & Events Centre (153)	Assigned To	
Incident Date	21-05-2024	Assigned Managers	--
Reported Date	21-05-2024 01:31 PM	Emails	--
Created By		Closed By	
		Closed Date	
Reported File	<div>NO IMAGE ADDED</div>	Closing File	<div>NO IMAGE ADDED</div>
Open Description	At 1250 firealarm At 1256 Fire truck onsite fire alarm went off in the corridor infront of kitchen of building 153 reason smoke in kitchen. fire station: Belconnen supervisor: <div></div> Panel has been reset Fire truck offsite 1322		

No Data Available

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From: [Matthew Bushell](#)
To: [Joe Ducie](#)
Cc: [Lucas Owen](#); [Matthew Bushell](#)
Subject: Re: CCTV Footage - Fire Evac Kambri
Date: Thursday, 23 May 2024 2:27:09 PM

Hi Joe,

This has been saved, Doesnt look terrible but is alot.

From: Joe Ducie <Joe.Ducie@anu.edu.au>
Sent: 22 May 2024 14:09
To: Matthew Bushell <Matthew.Bushell@anu.edu.au>
Cc: Lucas Owen <lucas.owen@anu.edu.au>
Subject: CCTV Footage - Fire Evac Kambri

Hi Bush,

Can you please save relevant footage of the fire evacuations in Kambri yesterday, that resulted in significant crowds/backlog of people given the encampment has monopolised one of the evac points. This occurred at 1250pm on 21-MAY.

Save it from a few angles, with the intent to capture the scale/number of people that had to evac.

Kind regards,

Joe

Joe Ducie
Security Manager

Security
Facilities & Services Division
Anthony Low Building (124)
The Australian National University
Canberra ACT 2600

M: 
joe.ducie@anu.edu.au



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From: [Jeremy Matthew](#)
To: [Vice-Chancellor](#); [Deputy Vice-Chancellor \(Academic\)](#); [Chief Operating Officer](#); [Lucas Owen](#); [Joe Ducie](#)
Cc: [Vice-Chancellor EO](#)
Subject: Re: Kambri Hazard Description: Emergency Building Evacuation Hazard Assembly Area 1
Date: Friday, 24 May 2024 4:42:03 PM
Attachments: [image002.png](#)

Dear Genevieve

As Director of Facilities and services I completely agree that from a health and safety perspective restoration of the primary muster point for fire evacuation for the precinct is an absolute necessity. As Director of Facilities and Services I will be executing my authority to have the encampment moved on to ensure the continued safety of our staff and students immediately impacted due to this impediment to our primary fire evacuation route.

In conjunction with my Senior manager's of security Joe Ducie and Lucas Owen our initial preference was to move the encampment on first thing tomorrow morning, being 8am Saturday 25th May 2024, we understand the sensitivities around this so ensuring we had Australian Federal Police (AFP) support when we enact these powers to have the encampment pack up and move from the University we have contacted them immediately requesting that support, unfortunately the AFP have confirmed they are unable to support the University tomorrow with staff on hand as we move the encampment on. Given recent issues that have occurred at Sydney and Melbourne campuses in similar instances we feel this support from AFP to assist with any orders to vacate encampments is also absolutely necessary, again ensuring the safety of our staff and students. AFP have confirmed they could support the University at the earliest being Monday 27th May 8am, again stating the importance of this support we will defer the orders to members of the encampment till this date, the security team will continue liaising with AFP over the weekend to discuss tactical operational measures to ensure a smooth pack up of the encampment.

With the above in mind, this still leaves us with the risk of having an alternate muster point for any fire evacuations or emergency events that occur in the Kambri precinct between now and Monday morning. To mitigate this in the short term we will be bringing in additional security staff under our security contractor MSS to assist and facilitate any emergency evacuations that are required as a result of fire alarm. Whilst my team and I feel this is an adequate mitigation measure in the short term, it is not a long term solution to manage fire egress and the safety of our staff and students. I have copied in Joe Ducie and Lucas Owen to this email who can add to the processes our security guards will be briefed on in terms of facilitating and assisting our various fire wardens to ensure safe egress in terms of fire alarm that may occur over the weekend, they can also brief this group on the operational approach to moving on the encampment, I will also ask Joe and Lucas to provide an outline of the message they will be delivering to the members of the encampment and the process that will be undertaken.

We will continue to update this group as new information comes to hand or should any change be required to the plan we have outlined above.

Regards

Jeremy Matthew

Director
Facilities and Services Division
Anthony Low Building (#124) – Level 2
Garra Road
The Australian National University
Acton ACT 2601

Public Interest Condition

jeremy.matthew@anu.edu.au

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From: Vice-Chancellor <vc@anu.edu.au>

Date: Friday, 24 May 2024 at 3:16 PM

To: Deputy Vice-Chancellor (Academic) <dvc.academic@anu.edu.au>, Chief Operating Officer <COO@anu.edu.au>, Jeremy Matthew <Jeremy.Matthew@anu.edu.au>, Lucas Owen <lucas.owen@anu.edu.au>, Joe Ducie <Joe.Ducie@anu.edu.au>

Cc: Vice-Chancellor EO <eo.vc@anu.edu.au>

Subject: RE: Kambri Hazard Description: Emergency Building Evacuation Hazard Assembly Area 1

Hi Grady and Chris,

Thank you for your emails and your ongoing care and commitment for our University community.

I am deeply concerned by the concerns raised below about the WHS risks in the Kambri precinct. I know when the encampment first arose, we turned our mind to the risks to our various safety plans and evacuation protocols, and we believed we could manage the risk. However, it is clear following the fire drills earlier this week that we have need to revise our approach as relying on a secondary evacuation site has not worked. Furthermore, the coming exam week will see an marked increase in foot traffic which would further complicate reliance on the secondary sites.

To my mind, this means that the potential risk to our community has reached an intolerable

threshold and we cannot continue to have an encampment in Kambri, as it compromises our safety protocols and the creates risk to our community. We have multiple buildings, with a range of different occupants, and their collective safety must be paramount. I am concerned about the implications to loss of life or injury if an incident was to occur in this precinct.

I have 'cc' Jeremy Matthews and Lucas Owen from our Facilities and Services division into this email for immediate and urgent attention. I will need a clear plan to ensure we can get back into a compliant state vis-à-vis our safety protocols. This must include both a plan to remove the encampment in a timely and compassionate manner, as well as ensuring that we have additional controls in place to manage any time between now and the space being vacated.

I expect a response and a plan before COB today.

Thanks

Cheers

Genevieve

From: Deputy Vice-Chancellor (Academic) <dvc.academic@anu.edu.au>
Sent: Friday, May 24, 2024 11:00 AM
To: Chief Operating Officer <COO@anu.edu.au>; Vice-Chancellor <vc@anu.edu.au>
Cc: Mark Cunningham <Mark.Cunningham@anu.edu.au>; Chief People Officer <cpo@anu.edu.au>
Subject: Re: Kambri Hazard Description: Emergency Building Evacuation Hazard Assembly Area 1

Thank you Chris

Grady

From: Chief Operating Officer <COO@anu.edu.au>
Date: Friday, 24 May 2024 at 8:43 am
To: Deputy Vice-Chancellor (Academic) <dvc.academic@anu.edu.au>, Vice-Chancellor <vc@anu.edu.au>
Cc: Mark Cunningham <Mark.Cunningham@anu.edu.au>, Chief People Officer <cpo@anu.edu.au>
Subject: RE: Kambri Hazard Description: Emergency Building Evacuation Hazard Assembly Area 1

Many thanks Grady. Having reviewed the email trail below, I would support your view that we should a) remind all staff and students in the Kambri precinct of primary and secondary evacuation points; and b) act to make the primary evacuation point fully accessible again through removal of the encampment from that location. The safety of our students and staff must be paramount, and any apparent confusion in an evacuation is something we should act immediately to address.

All best

Chris

--

Christopher Price
Chief Operating Officer
The Australian National University

E: coo@anu.edu.au

E: christopher.price@anu.edu.au

From: Deputy Vice-Chancellor (Academic) <dvc.academic@anu.edu.au>

Sent: Friday, May 24, 2024 7:30 AM

To: Vice-Chancellor <vc@anu.edu.au>; Chief Operating Officer <COO@anu.edu.au>

Cc: Mark Cunningham <Mark.Cunningham@anu.edu.au>; Chief People Officer
<cpo@anu.edu.au>

Subject: FW: Kambri Hazard Description: Emergency Building Evacuation Hazard Assembly Area
1

Importance: High

Dear Genevieve and Chris

I am forwarding the report (below) about a recent evacuation of Fenner Hall and the issues caused by the encampment which is the primary evacuation point. This has been reported in Figtree.

I am very concerned about the safety of our staff and students as other buildings in Kambri Precinct have the lawn as their primary evacuation point.

We could reissue and remind all our staff and students of their secondary evacuation point. However, in my view it would be unsatisfactory and indefensible from a safety point of view to accommodate an unnecessary political encampment and put our staff and students at a safety risk.

I recommend that we give an instruction to Security and Facilities that the encampment is removed immediately.

Kind regards

Grady

Professor Grady Venville

Deputy Vice-Chancellor Academic

Office of the Vice-Chancellor | Chancelry 10 East Road | The Australian National University | Canberra ACT 2601

T: + 61 2 6125 4873 | W: www.anu.edu.au

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From: Kylie Grady <Kylie.Grady@anu.edu.au>

Date: Thursday, 23 May 2024 at 5:04 pm

To: Deputy Vice-Chancellor (Academic) <dvc.academic@anu.edu.au>

Cc: Mark Cunningham <Mark.Cunningham@anu.edu.au>, Chief People Officer <cpo@anu.edu.au>, Chief Operating Officer <COO@anu.edu.au>

Subject: FW: Kambri Hazard Description: Emergency Building Evacuation Hazard Assembly Area 1

Dear Grady

The below complaint was raised after Tuesday's building evacuation in Kambri. Mark, WHS Manager, has spoken with the Chief Warden of Fenner Hall who confirmed that there was some confusion and students did require secondary reminding of which Assembly Point to use. The Chief Warden of Fenner otherwise reported a smooth evacuation.

Despite the Chief Warden of Fenner being satisfied with the Fenner evacuation, I can't ignore the complaint below of B153 evacuation. If the encampment is to remain, I recommend we review the temporary evacuation arrangements and re-communicate the temporary arrangements to relevant staff and students through the usual channels as well as update signage in the buildings. Once the encampment ceases, we will need to re-communicate the change and update signage again at that point. The obvious preference would be to not have an encampment occupying a central Emergency Assembly Area.

I will be on leave tomorrow but Mark will attend the meeting and can update you further and take action as required. I will be on my mobile should you require anything of an urgent nature - [REDACTED]

Warm Regards
Kylie

From: Jerry Jesudass

Sent: Tuesday, May 21, 2024 5:05 PM

To: Lucas Owen <lucas.owen@anu.edu.au>; Sylvia Mansell <sylvia.mansell@anu.edu.au>

Cc: ANU Security <security@anu.edu.au>; UniSafe Management <Unisafe.management@anu.edu.au>; Joe Ducie <Joe.Ducie@anu.edu.au>

Subject: Kambri Hazard Description: Emergency Building Evacuation Hazard Assembly Area 1

Importance: High

Dear Sylvia and Lucas.

An emergency building evacuation was conducted at Kambri Cultural Centre B153 today at 12:50pm. The building, which was hosting ongoing classes, was successfully cleared by the Kambri and Security team to Assembly Area 1. Due to the proximity, Fenner Hall also required an evacuation, with all students directed to the designated Assembly Area 1 (AA1).

During the evacuation, Assembly Area 1 was found to be inaccessible due to severe congestion caused by an encampment. This obstruction posed significant safety issues as students and staff attempted to move toward the designated assembly area.

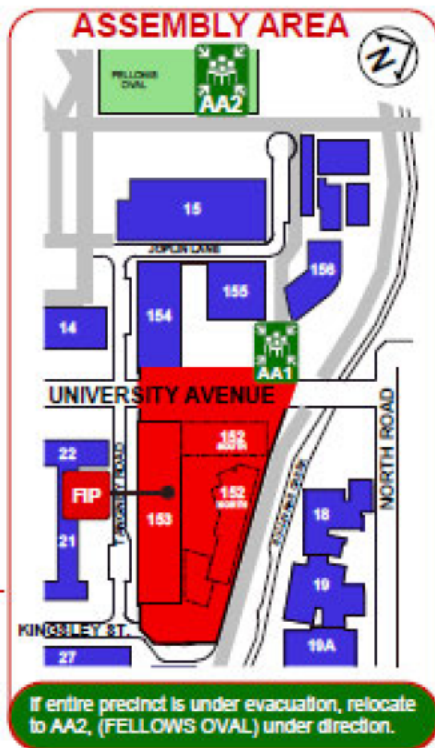
The congestion at Assembly Area 1 due to the encampment created a potential risk of injury due to overcrowding and obstructed pathways in and around Kambri Lawns. The inability to use the designated Assembly Area 1 lead to confusion and delays in the evacuation process, affecting overall safety.

Some evacuees were redirected to Assembly Area 2 (AA2), whilst other were guided towards the Kambri outdoor Amphitheatre. (Image below)

We have created a Figtree hazard report HAZ0003713 to address this issue.

Our recommendations are to re-evaluate the current assembly area locations to ensure they remain accessible and can handle the expected number of evacuees without congestion. Additionally, we suggest collaborating with ANU UniSafe to relocate any obstructions that may impede evacuation routes and assembly areas.

The incident today highlighted the need for improved management of assembly areas. By addressing the identified risks and implementing the recommended mitigations, we can enhance the safety and efficiency of future evacuations in Kambri.



Kind regards,

Jerry Francis
 Venues and Functions/Kambri Operations Manager
 Facilities and Services Division
 Kambri Cultural Centre Building, 17s/153 Tangney Road
 The Australian National University
 Acton ACT 2601

jerry.jesudass@anu.edu.au

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