Application for Change of Research Program

1. Personal Details

Family name: _____

Given names: _____

University ID: **U** _____

Current Scholarship(s): _____

Student Type: **Domestic** ☐ **International** ☐ **Australia Awards** ☐

2. Information about this application

- This application is to be submitted to your College or School administration office.

- Scholarship holders applying for change of program must consult their conditions of award as the scholarship may not be transferable.

- Program change requests (changing school or college) may only be made effective from the start date of a term: 1 January, 1 April, 1 July or 1 October. If requesting a program change please select the date closest to the date the change is being made.

- Program transfer requests (changing degree eg. PhD to Master of Philosophy) can be made effective from any date.

3. Change Request

Type of Change:

Transfer (eg PhD to MPhil) ☐ Date Change is to take effect: _____

Program Change (eg department/College) ☐ Date Change is to take effect: (please circle one) **1 January**   **1 April**   **1 July**   **1 October**

I wish to Change from:

Current Program Level: PhD ☐ Professional Doctorate ☐ Master of Philosophy ☐

Current Study Load: Full-Time ☐ Part-Time ☐

Current School/Centre: _____

Current College: _____

I wish to Change from:

New Program Level: PhD ☐ Professional Doctorate ☐ Master of Philosophy ☐

New Study Load: Full-Time ☐ Part-Time ☐

New School/Centre: _____

New College: _____

Reason for Change Request:

_____

_____

_____

_____

5. Applicant Declaration

I certify that the information supplied by me on this form is complete and true. I understand that I must devote at least 20 hours (part-time)/40 hours (full-time) per week to my research program. I have read the relevant sections of the *Research Award Rules.*

Student's signature: _____ Date: _____

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Signatures below refer to current program authorities:

Signatures below refer to proposed new program authorities:

School HDR Administrator

Program Code:

Course Code:

Academic Organisation Code:

Chair of Supervisory Panel

(✓ Tick One)   Endorsed ☐   Not Endorsed ☐

Name (print):

Signature

DD/MM/YYYY

Chair of Supervisory Panel

(✓ Tick One)   Endorsed ☐   Not Endorsed ☐

Name (print):

Signature

DD/MM/YYYY

Head of Department

(✓ Tick One)   Endorsed ☐   Not Endorsed ☐

Name (print):

Signature

DD/MM/YYYY

Head of Department

(✓ Tick One)   Endorsed ☐   Not Endorsed ☐

Name (print):

Signature

DD/MM/YYYY

Delegated Authority

(✓ Tick One)   Approved ☐   Not Approved ☐

Name (print):

Signature

DD/MM/YYYY

Delegated Authority

(✓ Tick One)   Approved ☐   Not Approved ☐

Name (print):

Signature

DD/MM/YYYY

Academic Standards and Quality Office or Australia Awards

(✓ Tick One)   Verified ☐   Not Verified ☐

Name (print):

Signature

DD/MM/YYYY

Student Administration and Records

(✓ Tick)   Processed ☐

Name (print):

Signature

DD/MM/YYYY