



Accessibility supports current ANU students whose participation in academic studies is impacted by their disability or medical condition(s), such as physical and learning disabilities, mental health conditions, chronic medical conditions, and short-term illnesses/conditions. This occurs through the provision of an **Education Access Plan (EAP)** and the recommendation of reasonable adjustments to facilitate equal participation in studies, provided the inherent requirements of courses are maintained. Support for student carers and elite athletes is also available.

Registration with our team involves the following steps:

- A. [Creating a Student Access Portal account](#)
- B. [Submitting the Registration Form through the Access Portal](#)
- C. [Attending an appointment with the Disability and Equity Advisor \(DEA\) to develop a personalised Education Access Plan \(EAP\)](#)

Any information you provide to us will be kept private and will not appear on your academic record or transcript.

Instructions

Note: The following instructions are for current ANU students.

A. Creating a Student Access Portal Account

1. Request a Student Access Account via this link: [Student Account Creation](#).
2. Fill out the form with relevant details per your university records and click **Submit**.
3. You will receive a verification email with a link to verify your account.
4. Please click on the link provided in the email to verify.
5. Once verified successfully, you will receive a notification email on how to access your Student Access Portal.

Note:

- If any details in your Student Access Portal account request are incorrect, you will receive a notification email from Accessibility asking you to re-register using the information per your university records.
- Please also kindly check your spam or junk email folder for the email to access the Student Access Portal after the verification step.

B. Submitting the Registration Form through the Access Portal

1. Log into the **Student Access Portal** by clicking this link: [Access Portal](#).
2. Click on **My Support** ▼ on the left pane and select **Registration Form** from the drop-down menu.
3. Provide all the relevant details, such as the purpose of your registration, medical/disability condition(s), and what adjustments or support you require, and submit the form.
4. To submit the supporting documents, click on **My Support** ▼ on the left pane and select **My Documents**.
5. Under the **My Documents** tab, click on **Add New Accessibility Document** to upload your supporting documentation.

Note:

- Access to the Student Access Portal is enabled via Single Sign-On (SSO), which means if you are within the ANU environment and have previously logged into the ANU system, you do not need to enter your username and password details again. Simply click on the SSO option on the entry page.
- If you are transitioning from a Secondary/High School and have an Individual Education Plan (IEP) or similar documentation on additional learning needs, please also upload this documentation under the **My Documents** tab.

C. Attending an appointment with the Disability and Equity Advisor (DEA) to develop a personalised Education Access Plan (EAP)

Your appointment with the DEA must be attended to finalise the registration process. Please follow the information below regarding your appointment:

1. After successful registration, an appointment will be scheduled based on the availability provided in the registration form.
2. Appointment details will be notified to you via your ANU student email and can be viewed in the Student Access Portal.
3. Please notify our team via email at accessibility@anu.edu.au if you are unable to attend or wish to reschedule your appointment.

Guidance and Good Practice

- The University recommends you ensure that your details in the ANU Interactive Student Information System (ISIS) are current. If your application details do not match your university records, your registration request may be declined.
- Ensure that you have valid and current supporting documentation for your registration. For more information on documentation requirements, please follow this link: [Medical Documentation](#).
- Registration requests must be completed by your ANU student email.
- Ensure you check your ANU student email for account verification notification emails.

For questions regarding these instructions, please contact our team via email at accessibility@anu.edu.au.