

# Australian National University

## Student Services and Amenities Fee (SSAF)

### 2024 Allocation Report

## Introduction

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* (SSARA Guidelines) require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

The information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting is a separate process and remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

# SSAF Consultation and Achievements

## **Summary and outcomes of consultation on the specific uses of SSAF**

The Australian National University (ANU) undergoes a formal process of consultation with our student body to evaluate how they would like to see the SSAF revenue allocated across the defined service areas.

As part of a broader consultation process informing the allocation of SSAF in 2024, the University released a survey to all students to determine the priorities for services and programs. The SSAF Survey was available for students to complete between Monday 28<sup>th</sup> August through to Sunday 10<sup>th</sup> September 2023 with 702 respondents. The information identified in the [2023 SSAF Survey Report](#) was circulated to providers to inform decisions of the priorities for SSAF.

The 2023 survey highlighted the following three services and amenities as the most important to students:

1. Providing health or welfare services to students.
2. Providing support for the specific needs of student cohorts (e.g. international students or students with children or caring responsibilities).
3. Providing legal services and support to students.

The Student Services Council (SSC) was established in 2022 to improve the administration and decision-making that reflects the student body interest. The SSC plays a consultative role on all matters pertaining to the SSAF, its allocation and use across different services provided to the ANU Students; and it plays a key role in managing SSAF reporting and acquittals. The SSC provides feedback on proposals to inform the Director, University Experience's recommendations to the Deputy Vice-Chancellor (Academic) and Vice-Chancellor.

## **Steps taken to ensure that SSAF was expended in accordance with the Act**

As part of the University's agreements with SSAF recipients they are required to provide reports quarterly which includes a budget breakdown and spending in accordance with those purposes set out in The Higher Education Support Act 2003.

In addition, recipients are required to provide the University an Annual Acquittal Statement that confirms that funds have been acquitted in accordance to the Act.

## **What SSAF funding achieved in 2024**

The University distributes SSAF to a number of organisations that provide services and amenities to the student community.

The ANU Students' Association (ANUSA) is the peak representative body for undergraduate students at ANU. ANUSA provides a wide range of services including academic, financial, and legal. ANUSA also runs major events every year such as Market day during both orientation periods which thousands of students attend. ANUSA also democratically organises students to advocate for their interests, both at the ANU and more broadly in Canberra and Australia.

ANU Sport exists to facilitate connections within the campus community through health, well-being, and sport. Their aim is to enable the best university sport and physical recreation experience in Australia, empowering the campus community to connect and reach their full potential.

ANU Student Media (Woroni) and ANU Observer serve the student community through timely, detailed and accurate coverage of campus events.

SSAF is also directed to several central services at the University in Student Life, Careers and Employability, Scholarly Information Services and Residential Experience. These services help to enrich the student experience by providing access to academic support, career advice, and student retention, development and welcome activities and support.

Highlights of services on which SSAF funds were spent for 2024 include:

- ANU Student Media Inc. (Woroni) released six editions.
- ANU Sport supported 350 students to participate at the UniSport Nationals across 23 different sports.
- The Student Life team had 37 students complete the ANU+ program in 2024, approximately 700 attendees at Kitchen Garden events across the year including workshops and sessions, Set4ANU Mentoring had 839 students participate as mentors or mentees and coordinated whole-of-university transition activities with Orientation Week engaging over 3,000 commencing students.
- ANU Students' Association (ANUSA) provided over 1,067 financial assistance grants, and their legal service had over 957 legal matters.
- The Scholarly Information Services team had their writing coaches hold over 1,130 student consults, there were 937 peer writer drop-in sessions, and there were 816 attendees at Let's Speak English Conversation Groups.

The ANU provided 61% of its SSAF to student led organisations (ANUSA, ANU Student Media Inc. [Woroni] and ANU Observer Inc.), in 2024. With all of our student led organisations meeting the definition under Section 19-39 (3) of the Act.

## SSAF Revenue Summary

	2024 Allocation \$ <sup>1</sup>	2024 Actual \$
SSAF Revenue	\$5,827,445.42	\$6,393,853.00
SSAF revenue carried forward from 2023	\$1,789,544.00	\$1,789,544.00
<b>Total SSAF funds available for 2024</b>	<b>\$7,109,672.49</b>	<b>\$8,183,397</b>
SSAF revenue carried over into 2025	\$1,214,656.81	\$1,940,973

<sup>1</sup> Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

## SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003* (the Act). In **2024** the maximum SSAF was **\$351.00**.

Student Status	2024 SSAF charged \$ <sup>2</sup>	Number of students charged in 2024 <sup>3</sup>
Full-time <sup>1</sup> (> 0.75 EFTSL)	\$351.00	13,229
Part-time <sup>1</sup> (< 0.75 EFTSL)	\$175.50	9,974
		<b>Total: 23,203</b>

<sup>1</sup> Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

<sup>2</sup> Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

<sup>3</sup> Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in [insert reported year] as the total EFTSL they undertook in [insert reported year] was equal to 0.875.

Student Status	2024 SSAF charged \$ <sup>2</sup>	Approx. number of SSAF students remote learning 2024 <sup>4</sup>
Remote learning/Online only	\$0.00	0

<sup>4</sup> Note: The Department of Education understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

## SSAF Allocation Summary

### Key areas of expenditure 2024

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area (reporting against these are mandatory)	2024 Total Allocation \$	2024 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$510,400.00	\$434,592.18	Yes	4,750
2. Clubs or other associations	\$1,012,455.42	\$1,005,662.61		27,886
a. Sporting	\$150,000.00	\$238,415.32	No	2,430
b. Internal student politics	\$0.00	\$0.00		
c. Gender, sexuality, ethnicity, race, or nationality-based	\$328,354.00	\$311,859.42	Yes	2,456
d. Areas-of-study related e.g. law	\$0.00	\$0.00		
e. Other activities e.g. music, debate, chess	\$344,251.54	\$330,498.07	Yes	20,555
f. Other	\$189,849.88	\$124,889.80	Yes	2,445
3. Accommodation	\$0.00	\$0.00		
4. Employment/career services	\$100,200.00	\$16,588.03	Yes	529
5. Legal aid	\$362,072.62	\$374,057.17	Yes	993
6. Support for financial affairs	\$0.00	\$0.00		
7. Other student amenities	\$332,227.08	\$454,615.28	Yes	43,864
8. Other - please provide description	\$3,927,298.50	\$3,449,697.67		75,821
a. Student orientation and welcome services and activities	\$316,426.47	\$349,702.38	Yes	23,972
b. Student development and retention activities	\$662,294.88	\$438,567.68	Yes	15,382

c. Student advice and advocacy	\$66,092.75	\$93,531.70	Yes	1,500
d. Student assistance and grants	\$798,593.15	\$743,765.21	Yes	2,206
e. Administration of a student association or club	\$2,083,891.25	\$1,824,130.70	Yes	32,761
<b>Total</b>	<b>\$6,244,653.62</b>	<b>\$5,735,212.94</b>		<b>153,843</b>

Organisations, bodies or third-party providers that received SSAF funding in 2024

**1. Allocation of SSAF revenue – non-student-led organisations**

Organisation Name <sup>1</sup>	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received from provider \$	% of total SSAF revenue collected by the Provider
ANU Sport and Recreation Association Incorporated	97 944 298 310	1, 2a, 4, 7, 8a, 8d, 8e	\$1,255,571.00	20%
Australian National University Combined Christian Chaplaincy Association Inc.	64 980 039 276	2f	\$20,000.00	0.34%
		<b>Total SSAF provided to non student-led organisations</b>	<b>\$1,275,571.00</b>	<b>20.34%</b>

<sup>1</sup> Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

**2. Allocation of SSAF revenue to student led organisations – evidence of meeting requirement of 40 per cent**

Organisation Name <sup>2</sup>	Australian Business Number (ABN)	Supported Key Area	SSAF Funding Received from Provider \$	% of total revenue collected by the provider	If below 40 per cent, is there an agreed transition plan in place	Details of transition plan
<i>The Australian National University Students' Association</i>	50 530 891 173	2c, 2e, 2f, 4,5, 7, 8a, 8b, 8c, 8d, 8e	\$3,505,540.00	55%	N/A	N/A
Australian National University Student Media Inc.	13 039 386 943	2e, 4, 8e	\$233,097.82	4%	N/A	N/A
ANU Observer Inc	99 305 597 393	8e	\$123,164.91	2%	N/A	N/A
		<b>Total SSAF provided to student-led organisations</b>	\$3,861,802.73	61%	N/A	N/A

<sup>2</sup> Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.



**3. Attestation that student led organisations in receipt of a minimum of 40 per cent of SSAF revenue are meeting governance requirements**

Organisation Name <sup>1</sup>	Majority student-led	Democratically elected leaders	Independence	Audited accounts	Corporate Governance policies and procedures established and adhered to	If replying no on any measure, is there an agreed transition plan in place?	Details of transition plan
<i>The Australian National University Students' Association</i>	Yes	Yes	Yes	Yes	Yes	N/A	N/A
Australian National University Student Media Inc.	Yes	Yes	Yes	Yes	Yes	N/A	N/A
ANU Observer Inc.	Yes	Yes	Yes	Yes	Yes	N/A	N/A

## Declaration by Person of Authority

I, Professor Joan Leach, Deputy Vice-Chancellor (Academic) of The Australian National University, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.

I further attest that the information provided in this Report meets the requirements of the *Higher Education Support Act 2003* and the Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022 and that, where transition arrangements have either been sought or approved, information is provided on this.



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Signature of Person making Declaration

Professor Joan Leach

.....  
Full name of Person making Declaration

Deputy Vice-Chancellor (Academic)

.....  
Position of Person making Declaration

.....12 June 2025.....

Date