



Australian
National
University

Exceptional Business Committee - Meeting 7/2024

Schedule	Tuesday 10 September 2024, 17:30 — 18:00 AEST
Venue	By Zoom video conferencing
Description	All enquiries should be directed to the Secretary by email to the University Secretary, Phillip Tweedie (Director.Governance@anu.edu.au)
Organiser	Leslie McDonald

Agenda

Important Information for Members

PART 1 - PROCEDURAL ITEMS

*C 1.1 - 1.5 Announcements, Apologies, Disclosure and Minutes

PART 2 - KEY BUSINESS ITEMS

*C2.1 Financial Update - Status & Controls

PART 3 - OTHER BUSINESS

*3.1. Other Business

*3.2. Next Meeting

IMPORTANT INFORMATION FOR MEMBERS

CONFIDENTIALITY

All material relating to the Committee is confidential unless otherwise determined by the Committee.

Committee material is not at any stage to be communicated to others without prior authorisation being granted by the Chair or the Director, Corporate Governance & Risk Office.

Members of the Committee and others receiving the agenda are reminded therefore of the need for careful discretion in the use and/or communication of any Committee business, referring to the Chair or the Director, Corporate Governance & Risk Office when in doubt.

CONDUCT OF COMMITTEE MEMBERS

Members of the Committee are considered *officials* for the purposes of the *Public Governance, Performance & Accountability Act 2013*. The definition of *officials* includes all members of the Committee, as well as all officers, employees and members of the University.

Division 3, sections 25 to 29 of the *Public Governance, Performance & Accountability Act 2013*, sets out the general duties of officials. As an *official*, a member of the Committee may be removed from their position if they breach those general duties.

Duty of Care & Diligence

A member of the Committee must exercise their powers, perform their functions and discharge their duties with the degree of care and diligence that a reasonable person would exercise if they:

- were a member of the Committee in the University's circumstances; and
- occupied the position held by, and had the same responsibilities within the University as, the member of the Committee.

Duty to Act in Good Faith and for Proper Purpose

A member of the Committee must exercise their powers, perform their functions, and discharge their duties in good faith and for a proper purpose.

Duty in Relation to Use of Position

A member of the Committee must not improperly use their position to gain an advantage for themselves or for any other person; or to cause detriment to the University, the Commonwealth or to any other person.

Duty in Relation to Use of Information

A member of the Committee who obtains information because of that position, must not improperly use that information to gain an advantage for themselves or for any other person; or to cause detriment to the University, the Commonwealth, or any other person.

Duty to Disclose Interests

A member of the Committee who has a material personal interest that relates to the affairs of the University must disclose the details of the interest.

SUBMISSION OF ITEMS BY MEMBERS OF THE COMMITTEE

All information to be considered by the Committee will be determined by the Chair, in consultation with members as required.

PART 1 – PROCEDURAL ITEMS*** 1.1 ANNOUNCEMENTS AND APOLOGIES**

No announcements.

*** 1.2 LEAVE OF ABSENCE**

To be determined at the meeting.

*** 1.3 DISCLOSURE OF MATERIAL PERSONAL INTEREST**

In accordance with Division 3, section 29 of the [Public Governance, Performance and Accountability Act 2013](#), members of the Committee are required to declare any direct or indirect material personal interest in matters on the agenda.

*** 1.4 ARRANGEMENT OF AGENDA**

The Chair will:

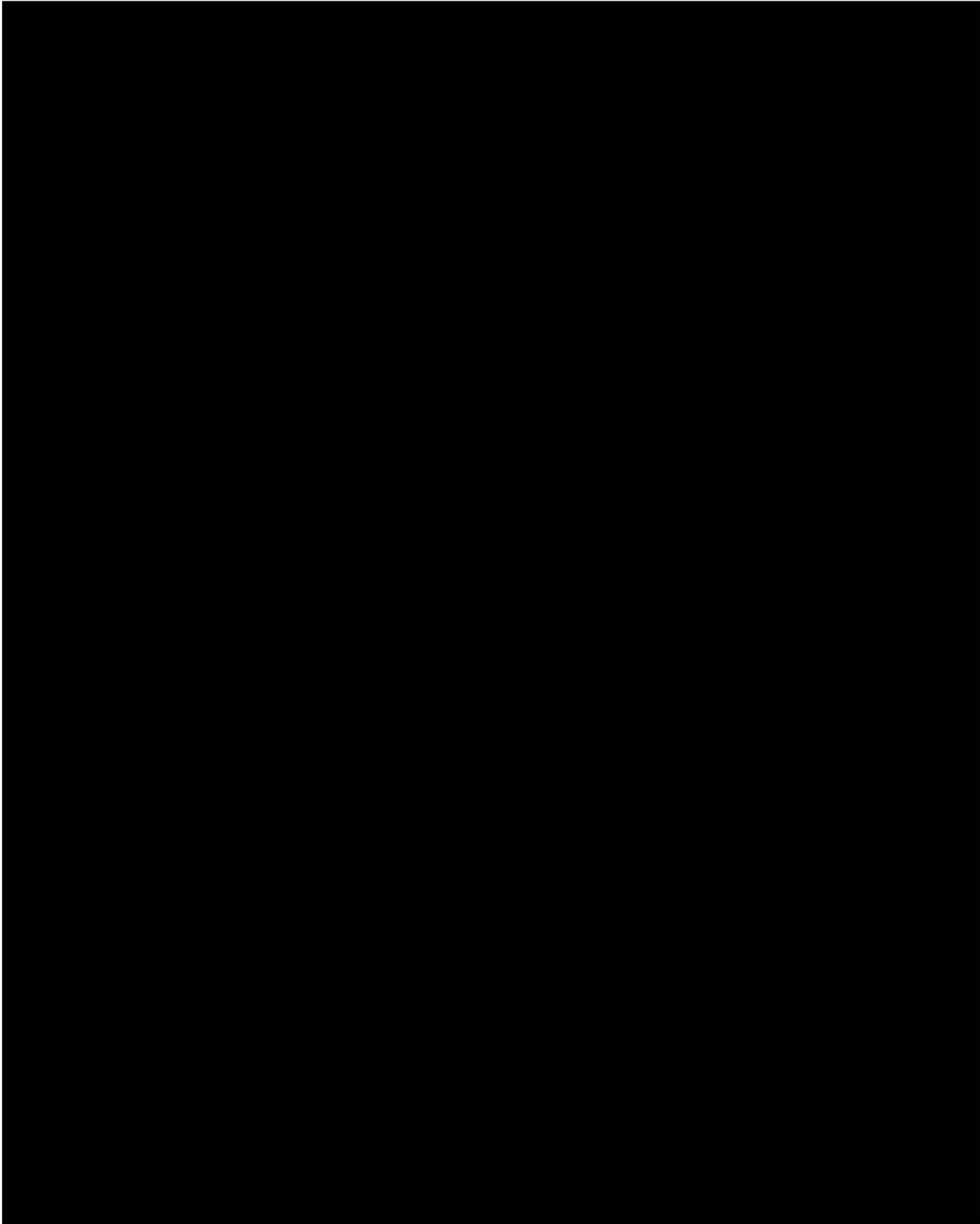
1. Invite members to foreshadow matters to be raised under Other Business.

***1.5 MINUTES**

RECOMMENDATION	That the Committee approve the minutes of the meeting held on 30 th August 2024
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s. 47 C Deliberative processes

video-



PART 2 – KEY BUSINESS ITEMS

***C2.1 FINANCIAL UPDATE – STATUS & CONTROLS**

PURPOSE For the Committee to note the financial update provided by the Vice-Chancellor.

PREPARED BY University Secretary

REVIEWED BY University Secretary

APPROVED BY Vice-Chancellor

SPONSOR Vice-Chancellor

RECOMMENDATION That the Committee **note** the update provided by the Vice-Chancellor.

ACTION REQUIRED

For discussion For decision For information

CONSULTATION

Staff Students Alumni Government Other Not applicable

BACKGROUND

The Vice-Chancellor will provide a verbal update to the Committee on the University’s financial status and the implementation of relevant controls.

ATTACHMENTS

Nil.

COMMUNICATION

For public release For internal release Not for release

PART 3 – OTHER BUSINESS

***3.1 OTHER BUSINESS**

PURPOSE For Committee members to raise any other business for consideration at the meeting.

SPONSOR Chancellor

RECOMMENDATION That the Committee **consider** any other business raised.

ACTION REQUIRED

For discussion For decision For information

***3.2 NEXT MEETING**

PURPOSE For Committee members to note the date of the next meeting of the Committee.

SPONSOR University Secretary

RECOMMENDATION That the Committee **note**:

1. that the Secretariat will liaise with members to schedule the next meeting.

ACTION REQUIRED

For discussion For decision For information

SUMMARY OF ISSUES

Nil.

THE AUSTRALIAN NATIONAL UNIVERSITY
EXCEPTIONAL BUSINESS COMMITTEE MINUTES

The eighth meeting of the Committee was held at 17.30pm (AEST) on **Tuesday 10 September 2024** via video-conference.

Members present:

Chancellor, the Hon Julie Bishop (Chair)
Vice-Chancellor, Professor Genevieve Bell
Pro-Chancellor, Ms Alison Kitchen
Chair, Finance Committee, Ms Naomi Flutter

Secretariat:

University Secretary, Mr Phillip Tweedie

Observers:

Provost, Professor Rebekah Brown
Chief Financial Officer, Mr Michael Lonergan

PART 1: PROCEDURAL ITEMS

***1. ANNOUNCEMENTS AND APOLOGIES**

All members were in attendance.

***2. LEAVE OF ABSENCE**

No leave of absence was requested.

***3. DISCLOSURE OF MATERIAL PERSONAL INTEREST**

No member disclosed any material personal interest.

***4. ARRANGEMENT OF AGENDA**

The agenda proceeded as arranged.

***5. MINUTES**

Resolved

The Committee **approved** the minutes of the meeting held on the 30th August.

PART 2 – KEY BUSINESS ITEMS

*C2.1 FINANCIAL UPDATE – STATUS & CONTROLS

The Vice-Chancellor provided a verbal update to the Committee on the University's financial status, the implementation of relevant controls and next steps.

- The University has received indicative student caps from the Department and is working through the ramifications. There is still some uncertainty around calculation for Domestic load from 2026 onwards.
 - The University is keen to develop a pledge made by the previous Vice-Chancellor to give the top three students at every school in Australia the chance to study at ANU. This will need further work to scaffold students from RRR areas for success.
- The August Flash Financial results show that although the work done to date is making some improvements to the University's financial situation, it is not enough.
 - The Committee acknowledged the update provided and discussed the ongoing need for a reduction in the University's recurring operating costs and the short term need for localised hiring freezes in areas that are struggling to meet their financial targets.
 - The Vice-Chancellor agreed to bring a further update, including an update on the work of the Expenditure Review Task Force to the next meeting of Council.
- Requests for information on specific student disciplinary matters continues to be received. The University will not make comment on any such matters for privacy reasons. All appeals are considered by the University's Appeals Panel under the Appeals Rule 2023.
- Next week the Vice-Chancellor will announce the resignation of the Dean of the College of Health and Medicine with Professor Ross Hannan to take the position on an interim basis.
 - Unrelated to this development, the Provost will shortly commission a cultural review of the ANU College of Health & Medicine led by Professor Christine Nixon AO APM.

Resolved

The Committee **noted** the update provided by the Vice-Chancellor.

PART 3 – OTHER BUSINESS

*3.1. OTHER BUSINESS

There were no items of other business.

*3.2. NEXT MEETING

Resolved

The Committee noted that the date of the next meeting of the Committee will be advised by the Secretariat in due course.

s.47F Personal privacy

The Hon Julie Bishop
Chancellor

Date: 8 November 2024
