

Student Services and Amenities Fee (SSAF) Survey

Participant Information Sheet

Overview

The SSAF survey is a means of directly contacting all students and letting them express their priorities for their fee and what are their high-level interests.

In 2023 the data gathered from the survey will be used to inform service providers in making decisions about the programs and services to run in 2024.

Background

As part of SSAF legislation ANU need to provide what consultation was undertaken with students about the specific uses of SSAF revenue and the outcome of this consultation as required by Part 3 of the *Higher Education Support (Student Services, Amenities, Representation and Advocacy Guidelines) 2022*, and what steps were taken to ensure that SSAF revenue was expended in accordance with subsection 19-38(4) of the *Higher Education Support Act 2003 (HESA)*.

The University completed its first SSAF survey in 2020 with the results informing service providers in making decision about the programs and services to run in 2021.

Benefits to participants

Participants in this survey will have the opportunity to express their priorities for SSAF funding for 2024. They will also have the opportunity to share their ideas or comments on how SSAF funding should be spent.

Risks to participants

The survey uses non-invasive questions to ask participants about their priorities for SSAF funding for 2023. The risk to participants is assessed as very low.

Conduct

This survey has been developed by the University Experience Executive Office, in consultation with SSAF recipients from the Student Services Council.

There are no agencies external to the ANU involved in the conduct of this project, and this activity does not form the basis of academic research.

Confidentiality

All responses will be confidential and will remain confidential, so far as the law allows. Raw data will be stored securely and access will be restricted to staff within the University Experience Executive Office and the Planning and Service Performance Division at ANU. When analysing the results of the survey, appropriate steps will be taken to ensure that individual participants are not identified.

Privacy

In collecting your information within this survey, the ANU must comply with the Privacy Act 1988. The ANU Privacy Policy is available at https://policies.anu.edu.au/pp/document/ANUP_010007 and it contains information about how a person can:

- access or seek correction to their personal information,
- complain about a breach of an Australian Privacy Principle by ANU, and how ANU will handle the complaint.

Your personal information will only be collected if you wish to proceed with the gift card prize draw. There is no data link between the survey responses and your personal information. The prize draw will be conducted by the University Experience division with a witness overseeing the draw.

Gift Card Prize Draw Terms and Conditions

1. Entry is open to all students at ANU. All entrants must have responded to the survey online.
2. The entry period for inclusion in the Prize Draw is from 9:00 am AEST Monday 28 August 2023 until 11:59 pm AEST Sunday 10 September 2023.
3. The prize is 1 gift card valued at \$200.
4. Winners will be identified through a random computer generated draw to be conducted at the Australian National University on Monday, 18 September 2023. Winners will be notified by email within 7 days of the draw.
5. If any prizes are unclaimed by 2 October 2023, an unclaimed prize draw will take place at the Australian National University on Day Date August 2023. New winners will be notified by email within 7 days of the redraw.

Support services

ANU Counselling Centre, available 9am – 4.45pm: (02) 6125 2442

To connect with a Case Manager email student.wellbeing@anu.edu.au, phone 6125 2211 or visit the Health and Wellbeing Centre Level 3 Building 156 Joplin Lane, Kambri Monday to Friday 9am - 4pm and ask to speak to a Case Manager in the Student Safety and Wellbeing team.

To submit a sexual assault or sexual harassment disclosure or find out more information about our sexual assault and sexual harassment response visit [Health, safety & wellbeing - ANU](#)

Contacts

For further information about this survey, please contact:

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