

Quick Guide – Changing Browser Date Format



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1 Background

The webpage that date-formats are driven by the language settings of the browser, with the exception of Safari and Internet Explorer (where it is governed by System Settings). The default date format for internet browsers is often set as the US date format by default. This means that in HORUS and HRMS, dates can appear as: MM/DD/YYYY. For example, 12/31/2017.

This guide explains how to change the date formats in all major web browsers by setting Australian English as the default language.



2 Internet Explorer (version 11)

Note: The following will change your language settings for your Windows operating system. If you PC has been correctly imaged, the language settings will already be correctly set to Australian.

- 1. Select **Tools**, then **Internet Options**.
- 2. In the *General* tab, click Languages:

		- I	nternet	Options		?	×
General	Security	Privacy	Content	Connections	Programs	Adva	nced
Home pa	Home page						
	https:/	//service	s.anu.edu	, type each add .au/	aress on its (own line	>
		Use <u>c</u> u	rrent	Use de <u>f</u> ault	<u>U</u> se n	ew tab	, I
 ○ Start with tabs from the last session ⑥ Start with home page 							
Tabs Change how webpages are displayed in tabs. <u>Iabs</u>							
Browsing history							
form information.							
				<u>D</u> elete	Set	tings	
Appeara	nce						
Colors Languages Fonts Accessibility							
			Oł	(C	ancel	Ap	ply

3. Click Set Language Preferences:



- 4. Click Add a Language.
- 5. Click English (Australia).
- 6. Click Add.



Result: English (Australia) should appear in your list:

\$₽	Language – 🗖 🔤 🗠				
🛞 🧼 🝷 ↑ 🗣 ► Control Pa	nel > All Control Panel Items > Language v 🖒 Search Control Pan	iel 🔎			
Control Panel Home Advanced settings Change date, time, or number formats	Change your language preferences Add languages you want to use to this list. The language at the top of your list is your primary language (the one you want to see and use most often).				
	English (Australia) Date, time, and number formatting	Options			

- 7. Either remove any other languages or move them below the *English (Australia)* row.
- 8. Restart your browser to see the changes.



3 Firefox (version 52.0)

- 1. Open Firefox.
- 2. Click the Firefox menu in the top right-hand corner of the window and click **Options**:



3. In the left-hand menu, click **Content**:





4. In the *Languages* section, click **Choose**:



5. In the languages pop-up, click the Select a language to add and choose: English/Australia

nguages		×		
Web pages are sometimes offered in more than one language. Choose languages for displaying these web pages, in order of preference:				
	Move <u>U</u> p			
	Move <u>D</u> own			
	<u>R</u> emove			
-	<u>A</u> dd			
OK Cancel	<u>H</u> elp			
	nguages fered in more than one ring these web pages, i	reguages fered in more than one language. ring these web pages, in order of Move Up Move Down Remove QK Cancel Help		

6. Click Add.

Result: The new language entry appears at the top of the list:

Languages		\times	
Web pages are sometimes offered in more than one language. Choose languages for displaying these web pages, in order of preference:			
English/Australia [en-au]	Move <u>U</u> p		
English [en]	Move <u>D</u> own		
	<u>R</u> emove		
Select a language to add	<u>A</u> dd]	
OK Cancel	<u>H</u> elp]	

- 7. Click **OK**.
- 8. Restart your browser to see the changes.



4 Google Chrome (version 58.0)

- 1. Start Chrome.
- 2. Click the Settings link in the top left-hand corner of the window:



3. Scroll to the bottom of the page and click **Show Advanced Settings**:



4. Scroll down to the *Languages* section and click **Language and Input Settings**:



- 5. Click Add.
- 6. Select English (Australian).
- 7. Ensure that *English (Australian)* is at the top of the list and that the *Use this language for spell checking* checkbox is checked:

Languages X					
Add languages and drag to order them, based on your preference. Learn more					
Languages	English (Australia)				
English (Australia)	Google Chrome is displayed in this language				
English	Use this language for spell checking				
	Offer to translate pages in this language				
Add					
Enable coellchecking Ouctom coelling dictionary					
Entropy speneticeurity custom spening dictionary					
	Finished				

- 8. Click Finished.
- 9. Restart your browser to see the changes.



5 Safari (macOS Sierra)

- 1. Ensure Safari is closed.
- 2. Click System Preferences.
- 3. Under the *Personal* section, click Language and Text.
- 4. Select the Languages tab.
- 5. Either add a language and choose Australian English or change the order of your languages so that Australian English is at the top of the list.

See also: <u>https://support.apple.com/kb/PH25082?viewlocale=en_AU&locale=en_AU</u>