

Quick Guide – Changing Browser Date Format



Table of Contents

1	Background	3
2	Internet Explorer (version 11).....	4
3	Firefox (version 52.0)	6
4	Google Chrome (version 58.0)	8
5	Safari (macOS Sierra)	9

1 Background

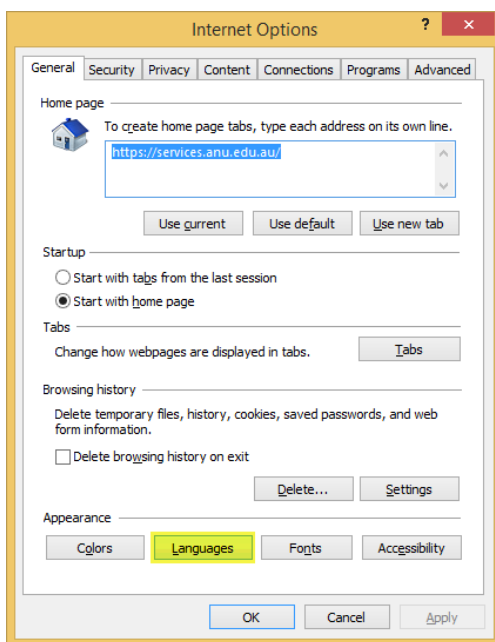
The webpage that date-formats are driven by the language settings of the browser, with the exception of Safari and Internet Explorer (where it is governed by System Settings). The default date format for internet browsers is often set as the US date format by default. This means that in HORUS and HRMS, dates can appear as: MM/DD/YYYY. For example, 12/31/2017.

This guide explains how to change the date formats in all major web browsers by setting Australian English as the default language.

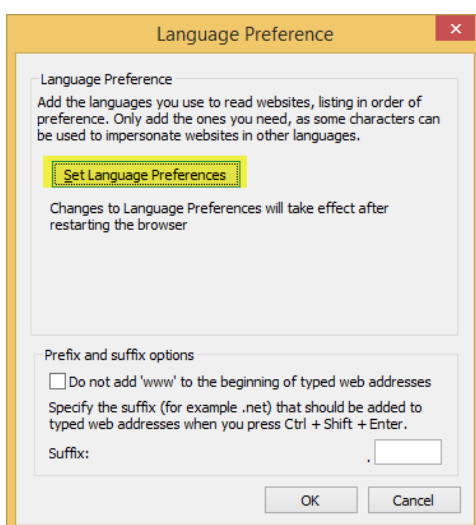
2 Internet Explorer (version 11)

Note: The following will change your language settings for your Windows operating system. If your PC has been correctly imaged, the language settings will already be correctly set to Australian.

1. Select **Tools**, then **Internet Options**.
2. In the *General* tab, click **Languages**:

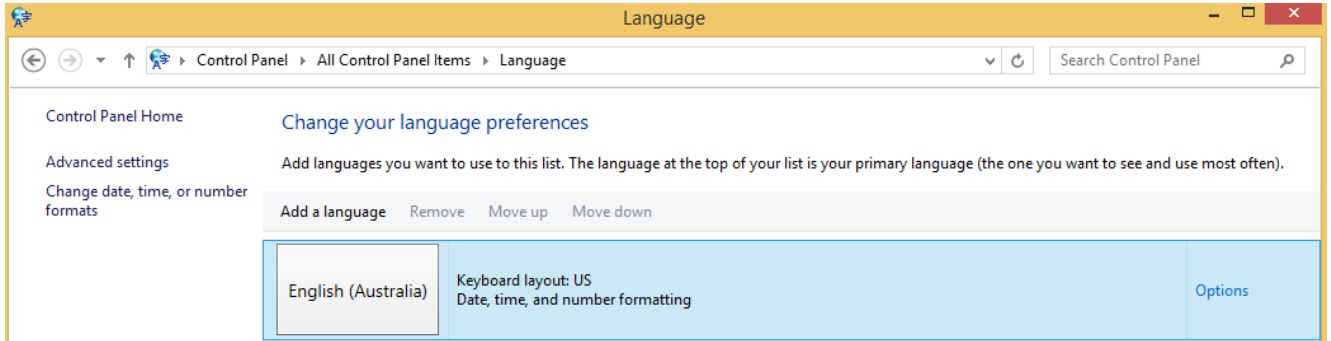


3. Click **Set Language Preferences**:



4. Click **Add a Language**.
5. Click **English (Australia)**.
6. Click **Add**.

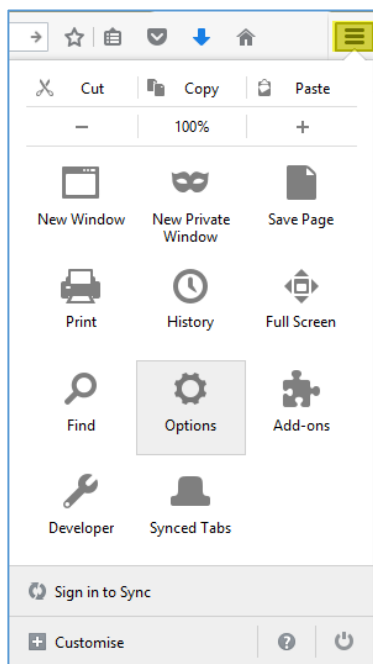
Result: *English (Australia)* should appear in your list:



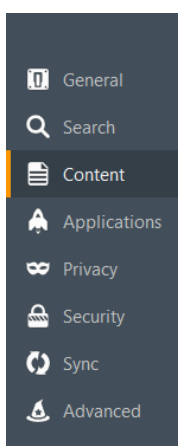
7. Either remove any other languages or move them below the *English (Australia)* row.
8. Restart your browser to see the changes.

3 Firefox (version 52.0)

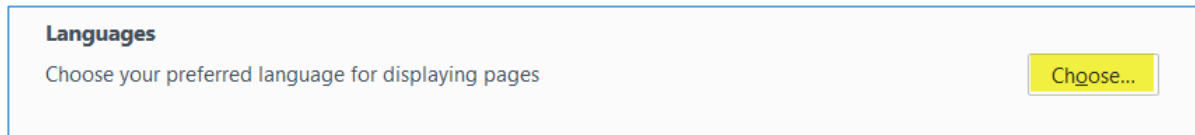
1. Open Firefox.
2. Click the Firefox menu in the top right-hand corner of the window and click **Options**:



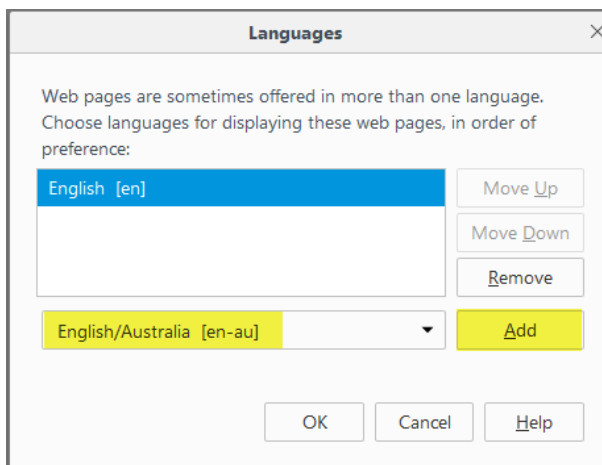
3. In the left-hand menu, click **Content**:



4. In the *Languages* section, click **Choose**:

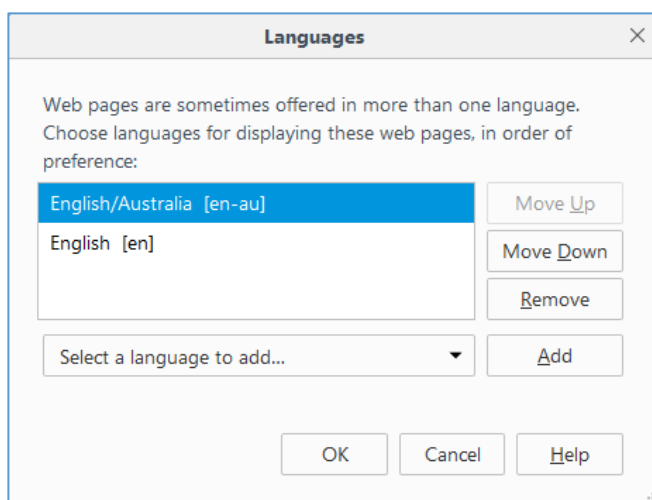


5. In the languages pop-up, click the Select a language to add and choose: English/Australia



6. Click **Add**.

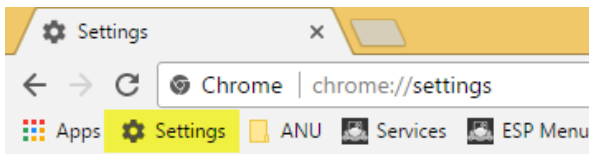
Result: The new language entry appears at the top of the list:



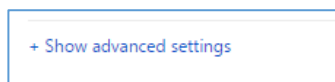
7. Click **OK**.
8. Restart your browser to see the changes.

4 Google Chrome (version 58.0)

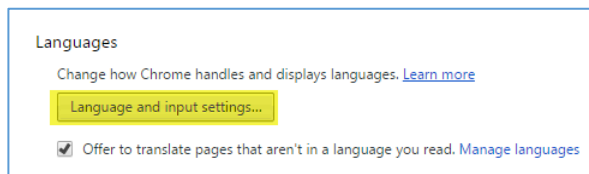
1. Start Chrome.
2. Click the Settings link in the top left-hand corner of the window:



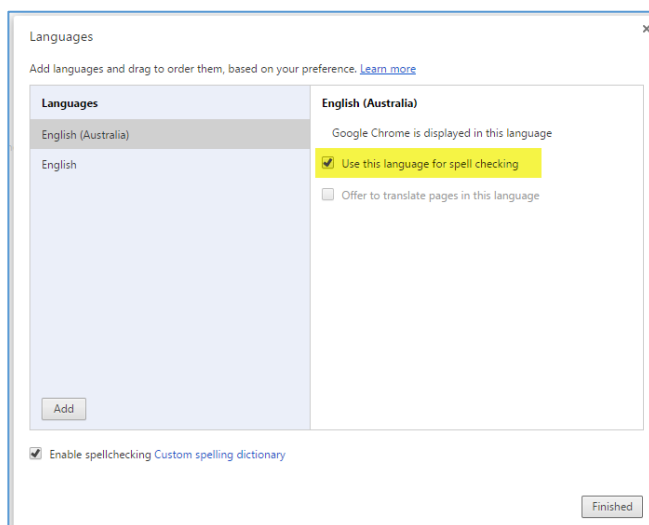
3. Scroll to the bottom of the page and click **Show Advanced Settings**:



4. Scroll down to the *Languages* section and click **Language and Input Settings**:



5. Click **Add**.
6. Select **English (Australian)**.
7. Ensure that *English (Australian)* is at the top of the list and that the *Use this language for spell checking* checkbox is checked:



8. Click **Finished**.
9. Restart your browser to see the changes.

5 Safari (macOS Sierra)

1. Ensure Safari is closed.
2. Click **System Preferences**.
3. Under the *Personal* section, click **Language and Text**.
4. Select the **Languages** tab.
5. Either add a language and choose Australian English or change the order of your languages so that Australian English is at the top of the list.

See also: https://support.apple.com/kb/PH25082?viewlocale=en_AU&locale=en_AU