



Confirmed Minutes

Kioloa Coastal Campus (KCC) Management Committee

MEETING NO.	02/2023
DATE / TIME	31 July 2023 / 9.30 pm - 10.30 am
VENUE	ZOOM
PRESENT	Kiaran Kirk, CoS Dean, (Chair) Riley Guyatt (Student representative) Simon Haberle, Director CHL, CAP (Academic staff representative) Sara Rowley (<i>alternate</i> for Vice-President, First Nations) Craig Strong, Assoc. Director (Education), FSES, CoS (Academic Staff representative) Bronwyn Parry, CASS Dean (HASS Dean representative)
APOLOGIES	Peter Yu (Vice-President, First Nations) Mathew Maclay, Associate Director, Operations, F&S (Director F&S representative) Grady Venville, DVCA, (Deputy-Chair)
SECRETARY	Nancy Richardson, Manager, Executive Support, CoS

The meeting commenced at 9.34 am

1. Welcome, Apologies and Announcements

Apologies were noted from Peter Yu and Grady Venville. Sara Rowley attended as Peter's alternate. Mathew Maclay was not present.

2. Previous Minutes

The [unconfirmed minutes](#) of the 26 June 2023 meeting were endorsed.

3. Action Items

Action ID	Description	Responsibility	Status	Notes
1-2022-2.1	Plan formal campus re-opening ceremony involving Traditional Owners	Grady Venville, Kieran Kirk and Dave Johnston	In Progress	The VC has advised he would like the formal ceremony to be on the occasion of the signing of the MoU.
3/2022	Look into NSW Community Grants to fund the establishment of a 'keeping place'	Grady Venville	Ongoing	Grady noted that she has held initial discussions about this with the VC, with Dave and with Owen Carriage. Potential opportunity to leverage the Kioloa financial gift. Grady to look at the deadlines as a next step.
5-2022 5.0	Bring a paper to the group in early 2023 with proposals for how to handle possible allowance of the consumption of alcohol on campus.	Mathew Maclay	NEW	
1/2023 5a.	Confirm if there is an existing definition of 'external' for accommodation rates.	Mathew Maclay	NEW	
1/2023 5b.	1. Bring proposals for the modular building to a subsequent Committee meeting for decision. 2. Engage with the ANU teaching community to gather Ideas for the outdoor teaching space and bring	Mathew Maclay	NEW	

Action ID	Description	Responsibility	Status	Notes
	recommendation to the Committee.			
1/2023 6.0	Formulate plans to develop for the campus: A. Capital plan B. Strategic plan C. Prioritised schedule of activities D. Operational plan	A. Mathew Maclay B. Kiaran Kirk C. Kiaran Kirk D. Mathew Maclay	NEW	The Committee agreed to consider if the existing Master Plan could be utilised for one or more of these plans if appropriately updated.

4. Standing items – not discussed.

- a. **Below Zero engagement and progress report** (*Mathew Maclay*)
- b. **Bookings update** (*Mathew Maclay*)

5. 2023 Committee activities / responsibilities (*Kiaran Kirk*)

The Committee agreed to consider if the existing Master Plan could be utilised for one or more of the plans the Committee is responsible for creating if appropriately updated (*ref. action item 1/2023 6.0*).

6. Other Business

Kioloa endowment funds: There is approximately \$560K in endowment funds for use at Kioloa, including \$22K that was donated specifically to create a writer's retreat from the old Dairy Shed. In the coming months the Committee needs to consider how to use some or all of the funds, ensuring that anything that is decided aligns with the strategy for the campus. The Committee agreed that the creation or repurposing of a building that would be appropriate for use as a writer's retreat would extend the potential for increased usage of the Kioloa Campus by academic staff (and students) from across the ANU community.

The meeting finished at 10.00 am