



# Confirmed Minutes

## Kioloa Coastal Campus (KCC) Management Committee

MEETING NO.	04/2023
DATE / TIME	28 September 2023 / 10.00 am - 11.00 am
VENUE	ZOOM
PRESENT	Kiaran Kirk, CoS Dean, (Chair) Grady Venville, DVCA, (Deputy-Chair) Riley Guyatt, (Student representative) Bronwyn Parry, CASS Dean (HASS Dean representative) Brad Condon, ANU Satellite Sites Manager, F&S <i>alternate</i>
APOLOGIES	Simon Haberle, Director CHL, CAP (Academic staff representative) Mathew Maclay, Associate Director, Operations, F&S (Director F&S representative) Craig Strong, Associate Director (Education) FSES, CoS (Academic staff representative) Peter Yu, Vice-President (First Nations)
SECRETARY	Nancy Richardson, Manager, Executive Support, CoS

---

*The meeting commenced at 10.05 am*

### 1. Welcome, Apologies and Announcements

Apologies were noted from Simon Haberle, Mathew Maclay, Craig Strong and Peter Yu. Brad Condon (ANU Satellite Sites Manager) attended as Mathew's alternate.

### 2. Guests

Clare de Castella Mackay (Associate Director, ANU Below Zero, Sustainability Division) and Caitlyn Baljak (Carbon Removal Manager, ANU Sustainability Division) joined the meeting from 10.05 am and gave a presentation on the attached proposal for carbon removal at the Kioloa Campus.

Caitlyn clarified the comparison provided on page 3 of the proposal in regard to the financial benefits, explaining that the estimated \$5 - \$13M for reforestation would be a cost saving to the University versus \$1.3M additional income from cattle leasing, both over 25 years.

The Committee endorsed the proposal to prepare a business case, noting that consultation with F&S and other stakeholders would be vital to address concerns about bushfire risk management and community reactions to the changes that reforestation of the campus would entail.

### 3. Previous Minutes

The unconfirmed [minutes](#) of the 21 August 2023 meeting were confirmed without change.

### 4. Action Items

Action ID	Description	Responsibility	Status
1-2022-2.1	Plan formal campus re-opening ceremony involving Traditional Owners	Grady Venville, Kiaran Kirk and Dave Johnston	In Progress
	<p><b>Notes</b></p> <p>The VC has advised he would like the formal ceremony to be on the occasion of the signing of the MoU.</p> <p>Mtg#4/2023 update - Grady and Dave Johnston met with the Butlers on 25 September 2023. We are now at stage of finalising the MoU and the next task will be to organise a signing ceremony at the campus for some time in 2024.</p>		
3/2022	Look into NSW Community Grants to fund the establishment of a 'keeping place'	Grady Venville	Ongoing
	<p><b>Notes</b></p> <p>Potential opportunity to leverage the Kioloa financial gift. Grady to look at the deadlines as a next step.</p> <p>Mtg #2/2023 update: Representatives of the South Coast Elders have been to the Australian Museum in Sydney, which is holding some boxes of artefacts from the area. The Elders are looking at finding a temporary holding place for these artefacts. Grady reported that the NSW Government has a rolling community grant with funds around \$20 - \$60K which could be used to fund the provision of a temporary space. One caveat is that we need to apply for the grant in collaboration with a registered Aboriginal organisation and the South Coast Elders registration is not current. Grady undertook to speak with Dave Johnston about this matter.</p> <p>Mtg #4/2023 update: Grady is organising a viewing of the artefacts held by the Australian Museum for the South Coast elders.</p>		
5-2022 5.0	Bring a paper to the group in early 2023 with proposals for how to handle possible allowance of the consumption of alcohol on campus.	Mathew Maclay	COMPLETE
	<p><b>Notes</b></p> <p>See notes under Other Business 7.1.</p>		

Action ID	Description	Responsibility	Status
1/2023 5b.	1. Bring proposals for the modular building to a subsequent Committee meeting for consideration and decision. 2. Engage with the ANU teaching community to gather ideas for the outdoor teaching space and bring recommendation to the Committee.	Mathew Maclay	Ongoing
	<b>Notes</b> Mtg #4/2023 update: 1. Tenders have closed and four responses were received. The tender review team will review the responses next week (week commencing 2 Oct. 2023). 2. Matthew has sent the documentation to Simon Haberle and Craig Strong for input.		
1/2023 6.0	Formulate plans to develop for the campus: A. Capital plan B. Strategic plan C. Prioritised schedule of activities D. Operational plan	A. Mathew Maclay B. Kiaran Kirk C. Kiaran Kirk D. Mathew Maclay	Ongoing
	<b>Notes</b> Mtg #4/2023 - See item 6 (below) for notes.		
3/2023 3-5a	Bring a paper to the Committee to suggest a tiered approach to accommodation rates and a principles document for accommodation usage.	Mathew Maclay / Brad Condon	COMPLETE
	<b>Notes</b> See notes under Other Business 7.2.		
3/2023 5	Seek expressions of interest from Committee members for the Master Plan working group.	Nancy Richardson	COMPLETE
	<b>Notes</b> Membership: Kiaran Kirk, Grady Venville, Bronwyn Parry, Craig Strong, Mathew Maclay, Brad Condon		
3/2023 6a1-1	Enquire as to whether the suggested name Coomee Nulunga Cottage meets the requirements of the ANU Naming Policy	Nancy Richardson	COMPLETE
	<b>Notes</b> The proposal for the new name requires approval from the Naming Committee		

Action ID	Description	Responsibility	Status
	Brad noted that Sharon Mason, a descendent of Coomee Nulunga, needs to be reengaged to ensure she is happy with the name before proceeding with gaining endorsement from the Naming Committee. NEW Acton item 4/2023 4 [3/2023 6a1-1]: Brad to contact Sharon Mason and confirm if she continues to be happy for the name 'Coomee Nulunga' be used for the cottage renaming.		
3/2023 6a1-2	Consult with Dave Johnston as to the appropriateness of the suggested name Coomee Nulunga Cottage	Grady Venville	Ongoing
	Notes Mtg #4/2023 update: not yet discussed.		

## 5. Standing items

### a. Below Zero engagement and progress report (*Brad Condon*)

Nil to report.

### b. Monthly bookings, maintenance and capital works update (*Brad Condon*)

The Committee noted the attached report. It was agreed that 'future bookings' should be included for the following three months.

## 6. 2023 Committee activities / responsibilities (*Kieran Kirk*)

Membership of the Master Plan Working Group was confirmed and the process for examining the Master Plan was agreed to. The working group will have two main tasks: a) identifying how the existing Master Plan should be updated to reflect the University's current priorities; and b) identifying items from the existing Master Plan that can be shaped into the various plans the KMC Charter calls for (Strategic Plan, Operational Plan, Capital Plan and Prioritised Schedule of activities).

## 7. Other Business

### 7.1. Alcohol consumption (paper attached)

The Committee endorsed the proposed plan which will allow for groups that do not include undergraduate students (regardless of age) to bring their own alcohol for consumption, with group leaders being responsible for following the rules as laid out in the proposal. To come into effect as soon as possible.

### 7.2. Rate tiers (paper attached)

The Committee discussed and endorsed the new rate tiers as proposed. This will create a third type and accommodation price for users – *affiliate* – in addition to the existing *internal* and *external* types. To come into effect as soon as possible.

The Committee agreed to review all rates at first meeting of 2024 with any endorsed changes to come into effect from July 2024.

The meeting finished at 11.02 am

### New action items list

Action ID	Description	Responsibility	Status
4/2023 4 [3/2023 6a1-1]	Contact Sharon Mason and confirm if she continues to be happy for the name 'Coomee Nulunga' be used for the cottage renaming.	Brad Condon	NEW