

I. University Medal Policy and Procedure Review - Implementation Plan

Recommendation	Description	Priority	Assigned To	Start Date	Due Date	Completed Date	Progress
1	The University Medal be retained for undergraduate students, and a Postgraduate Medal for Academic Excellence be created for postgraduate students.					15/03/2022	Completed
2	The University Medal Committee be renamed the ANU Medals Committee.					15/03/2022	Completed
3	The Postgraduate Medal for Academic Excellence is to include consideration of all postgraduate coursework study over the past ten years.					15/03/2022	Completed
4	The cap on one medal per discipline is to be removed.					15/03/2022	Completed
5	The ANUMC considers the nominations put forward by each College on the basis of academic merit. a) The ANUMC assesses merit by reference to: <ul style="list-style-type: none"> • Level of student performance across their degree/s; • GPA; • Quality of thesis or other research component as required by the honours program (as demonstrated by examiners reports or research reports); • Historical comparison with prior Honours students and University medals in the discipline or field; and • College ranking. b) The ANUMC has access to all materials relevant to the assessment of merit by reference to the list in a. above. This includes student transcripts, recommendations from Colleges, information about comparative marking practices across Schools and Colleges, research paper/examiners/thesis reports and College rankings. c) The ANUMC considers candidates put forward by Colleges on a case by case basis. d) ANUMC members prepare for the meeting by considering all the documentation and making a preliminary decision as to whether each candidate merits a medal. e) Discussion of each case starts with preliminary decisions being put forward and end with seeking "agreement" in relation to candidates once borderline cases have been discussed. Where two or more committee members disagree with the awarding of a medal, it will not be awarded.					15/03/2022	Completed
6	EGAP is to prepare data on calculating the 'cap' on Medals, and the current Review panel is to reconvene in 2022 to consider whether there need to be College-level or University-level 'caps' or 'targets' and if so how they are to be calculated to ensure equity regardless of honours specialisation.	Important	Academic Quality - Dean		1/06/2022		Not started
7	From 2024, eligibility for consideration for a University Medal will require completion of a research project of at least 12 units, or a thesis.					15/03/2022	Completed
8	The project/thesis requirement may be satisfied by a group project if the College Medals Committee and ANUMC are provided with clear information on the nature and extent of the individual contribution to the project by the student being nominated for a Medal.					15/03/2022	Completed
9	Where, from 2024, a research project is used to satisfy the research project requirement, examiner reports for the project must be prepared and made available to the Committees. As a transition measure, where a student does not currently complete a 12u project or thesis, the nomination must include a research report based on the honours research component of the student's program.					15/03/2022	Completed
10	The University Medals Advisory Committee consisting of two Deputy Vice-Chancellors and four E2/E3 Professors be discontinued, and the Deputy Vice-Chancellor (Academic) either approves the list submitted by the ANUMC or returns it to the ANUMC for further consideration.					15/03/2022	Completed

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11	Each discipline should develop and provide a set of criteria that define what excellence worthy of a medal looks like in that discipline. At undergraduate level, each set of criteria is to be aligned with a specified Honours Specialisation or Honours Plan.	Urgent	ADEs		1/06/2022		Not started
12	An ANUMC Charter be developed based on the format of the AQAC Charter.	Important	Academic Quality - Dean		1/06/2022		Not started
13	EGAP is to update nomination forms as necessitated by recommendations approved by Academic Board.	Urgent	EGAP		1/06/2022		Not started
14	The Policy be amended by replacing 'consistent with the recognition of equal opportunity' with the process 'outlined in the Procedure: University Medal and Postgraduate Medal for Academic Excellence' to give specificity to this important concept.					15/03/2022	Completed
15	All conflicts of interest by members of a College Medals Committee or the ANUMC, both positive and negative, must be declared. When a thesis or honours research project supervisor of a nominated student is on a Committee, they are to abstain from the deliberation process. If requested, the supervisor can provide more information but is not otherwise to contribute to the overall discussion or determination of whether a medal is awarded or not.					15/03/2022	Completed
16	The revised versions of the Policy and Procedure be approved.					15/03/2022	Completed