



Application for Replacement Testamur

1. Personal details Please provide current contact details.

The information in the fields below will not be considered by the University as a request to update your student record.

Family name	<input type="text"/>	Given names	<input type="text"/>								
Previous Family	<input type="text"/>	University ID	U <input type="text"/>								
Address	<input type="text"/>	Phone/mobile	<input type="text"/>								
	<input type="text"/>	Email	<input type="text"/>								
	<input type="text"/>	Date of Birth	<input type="text"/>								
	<table border="1"> <tr> <td>State</td> <td><input type="text"/></td> <td>Postcode</td> <td><input type="text"/></td> </tr> <tr> <td>Country (if outside Australia)</td> <td colspan="3"><input type="text"/></td> </tr> </table>	State	<input type="text"/>	Postcode	<input type="text"/>	Country (if outside Australia)	<input type="text"/>				
State	<input type="text"/>	Postcode	<input type="text"/>								
Country (if outside Australia)	<input type="text"/>										

2. ANU Program Details

Program (Degree) Name/s:	<input type="text"/>	Date of Award:	<input type="text"/>
--------------------------	----------------------	----------------	----------------------

3. Order Details

- You have attached a witnessed Statutory Declaration detailing what happened to your original testamur.
- You have attached the damaged testamur, as required.

Reason for replacement testamur request:

Replacement testamur (one per degree awarded)	\$120.00	
Delivery Details		
Collect from Examinations, Graduations and Prizes	nil	
Registered Post	nil	
Total Payable: A\$		

Applicants Signature

Date ordered

4. Credit Card Payment Authorisation

Credit Card No.

<input type="text"/>	<input type="text"/>	<input type="text"/>
<small>Expiry MM / YY</small>		<small>CCV</small>

Payments made using a foreign MasterCard or Visa card will be processed in the foreign currency (if available). Please note we cannot accept AMEX.

Charge my card Cardholder's name Cardholder's signature



Application for a Replacement Testamur

Please read these Notes before completing the form.

1. Definition: The testamur is the formal certification of your award and includes the University seal and signatures of the Chancellor and Vice-Chancellor. Honours levels (example First Class Honours), Majors (example Chinese) and prizes will not appear on the testamur, but will be listed on your academic transcript and Australian Higher Education Graduation Statement.
2. Your testamur is an important document and may be replaced only when the original has been permanently lost, damaged or destroyed.
3. The replacement testamur will be issued in the current format and will also state the current date of printing as well as the original date of conferral. Signatories to the replacement testamur may be different from those on the original testamur.
4. No responsibility is accepted for the delivery time if the testamur is posted.
5. When selecting the option of post your testamur will be sent registered.
6. The University does not send testamurs by fax or email because a faxed/emailed copy is not an original document.
7. Once your application is received by the Graduations Office, it will typically take 5 working days for the documents to be processed and available for collection/postage, however this timeframe may be longer during peak periods.

LODGEMENT OF APPLICATIONS

- Payment is required at the time of ordering.
- **A copy of your Photo ID is required for all applications.**

By Post: Send this form with completed credit card details to:

Examinations, Graduations and Prizes Office
Division of Student Administration
Melville Hall Building #12
The Australian National University
Canberra ACT 2601 Australia

By Email: Send this form with completed credit card details to:

Graduation.officer@anu.edu.au